

REQUEST FOR RECORDS DEPOSITION AUTHORITY

(See Instructions on reverse)

LEAVE BLANK

JOB

NI-95-87-20

DATE RECEIVED

8-19-87

NOTIFICATION TO AGENCY

In accordance with the provisions of 44 U.S.C. 3303a the disposal request, including amendments, is approved except for items that may be marked "disposition not approved" or "withdrawn" in column 10. If no records are proposed for disposal, the signature of the Archivist is not required.

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DATE

9/1/88

ARCHIVIST OF THE UNITED STATES

Clarence M. ...

**TO: GENERAL SERVICES ADMINISTRATION
NATIONAL ARCHIVES AND RECORDS SERVICE, WASHINGTON, DC 20408**

1. FROM (Agency or establishment)
US Department of Agriculture

2. MAJOR SUBDIVISION
Forest Service

3. MINOR SUBDIVISION
Forest Pest Management Staff

4. NAME OF PERSON WITH WHOM TO CONFER
Norina G. Mosby

5. TELEPHONE EXT.
235-2539

6. CERTIFICATE OF AGENCY REPRESENTATIVE

I hereby certify that I am authorized to act for this agency in matters pertaining to the disposal of the agency's records; that the records proposed for disposal in this Request of 2 page(s) are not now needed for the business of this agency or will not be needed after the retention periods specified; and that written concurrence from the General Accounting Office, if required under the provisions of Title 8 of the GAO Manual for Guidance of Federal Agencies, is attached.

A. GAO concurrence: is attached; or is unnecessary.

B. DATE: 8/11/87

C. SIGNATURE OF AGENCY REPRESENTATIVE: *Mary H. Davis*

D. TITLE: Records Management Officer

7. ITEM NO.	8. DESCRIPTION OF ITEM (With Inclusive Dates or Retention Periods)	9. GRS OR SUPERSEDED JOB CITATION	10. ACTION TAKEN (NARS USE ONLY)
	<p>The records filed within this series document Forest Service policy and direction on pesticide use for any purpose on the National forest and range lands. Pesticides are an environmental issue of maximum interest from many sources such as environmentalists, range permittees, congressional inquiries, and so forth.</p> <p>National Agriculture Pesticide Impact Assessment Program projects are conducted by FS research units and universities to identify the effects of pesticides. Much of this information is published in technical journals and magazines outside the agency.</p>		

115-108 *Copies sent to agency NCF, NMF, NMA 9/1/88*

NSN 7540-00-834-4064

STANDARD FORM 115 (REV. 8-83)
Prescribed by GSA
FPMR (41 CFR) 101-11.4

- 1 **2150 Pesticide Use, Management and Coordination** (Includes general correspondence related to pesticide management overall policies, development, and clarifications.)
Washington Office, Regions and Area: Permanent. Offer to NARA in 5-year blocks when 20 years old. (Annual Acc: less than 1 cu. ft.)
All Other Offices: Destroy records when 5 years old.
- 2 **2150-1 Inquiries** (Includes standard replies or transmittals)
All Offices: Destroy records when 3 months old. (GRS 14-3)
- 3 **2150-2 Training and Federal Certification** (Includes correspondence, FS 2100-4 USDA Federal Service Application Report and other records related to training and certification requirements for applicators.)
All Offices: Destroy records when 5 years old or five years after completion of a specific training program. (GRS 1-30 b(1))
- 4 **2150-3 Pesticide Use Reports** (Includes yearly report of pesticides used on the National Forest)
Washington Office, Regions and Area: Permanent. Offer to NARA in 5-year blocks when 20 years old. (Annual Acc: less than 1 cu. ft.)
All Other Offices: Destroy records when 5 years old.
- 5 **2150-4 National Agriculture Pesticide Impact Assessment Program** (Casefiles containing proposal, progress reports, final reports of studies conducted by FS research units or universities for identifying pesticide effects on forest and rangelands.)
Washington Office, Regions and Area: Permanent. Offer to NARA in 5-year blocks when 20 years old. (Annual Acc: less than 1 cu. ft.)
All Other Offices: Destroy records when 5 years old.
Note: All Offices: Proposals not funded, destroy when reference use ceases.
- 6 **2150-5 Accidents and Incidents** (Includes correspondence, final reports, investigation notes and field notes related to accidents and incidents involving use of pesticides.)
Washington Office, Regions and Area: Permanent. Offer to NARA in 5-year blocks when 20 years old. (Annual Acc: less than 1 cu. ft.)
All Other Offices: Destroy records when 5 years old.