

REQUEST FOR RECORDS DISPOSAL AUTHORITY
(See Instructions on reverse)

TO **GENERAL SERVICES ADMINISTRATION,
NATIONAL ARCHIVES AND RECORDS SERVICE, WASHINGTON, DC 20408**

1 FROM (AGENCY OR ESTABLISHMENT)

Department of Agriculture

2 MAJOR SUBDIVISION

Forest Service

3 MINOR SUBDIVISION

4 NAME OF PERSON WITH WHOM TO CONFER

Norina Mosby

5 TEL EXT

382-9897

LEAVE BLANK	
JOB NO	NC1-95-84-3
DATE RECEIVED	10-6-83
NOTIFICATION TO AGENCY	
<small>In accordance with the provisions of 41 U.S.C. 3303, the disposal request including amendments is approved except for items that may be stamped "disposal not approved" or "withdrawn" in column 10.</small>	
12-6-83 <small>Date</small>	<i>Robert May</i> <small>Archivist of the United States</small>

6 CERTIFICATE OF AGENCY REPRESENTATIVE

I hereby certify that I am authorized to act for this agency in matters pertaining to the disposal of the agency's records, that the records proposed for disposal in this Request of 2 page(s) are not now needed for the business of this agency or will not be needed after the retention periods specified

A Request for immediate disposal

B Request for disposal after a specified period of time or request for permanent retention

C DATE	D SIGNATURE OF AGENCY REPRESENTATIVE	E TITLE	9 SAMPLE OR JOB NO	10 ACTION TAKEN
10/4/83	<i>Mary A. Davis</i>	<i>Records Management Officer</i>		
7 ITEM NO	8 DESCRIPTION OF ITEM (With Inclusive Dates or Retention Periods)			
1	<p>The following item was withdrawn without appraisal from NC1-95-81-10, and is hereby re-submitted:</p> <p>1930-3 Program Planning and Allocation Data Base files (Machine readable records containing information on program budget proposals and allocations. This system (ADVENT) is designed to facilitate the development, presentation, and justification of annual agency budgets. The data contains information on costs, resource activities and outputs for the current year, budget year, and program personnel year. Information is organized around a project concept where resources (land, labor, and capital) are needed to produce outputs. Geographical coverage is identified by, and data is provided by, major field organization unit.</p> <p>a. WO</p> <p>1.) MASTER PROJECTS AND DEFINITIONS FILES</p> <p>These files contain forest-specific information related to total projected resource requirements for all Forest Service projects and all code definitions used by</p>			3 items

*to agency, by RTB, 12/7/83
to NMB, VNS, & NNF - 12/14/83 sent 12-14-83 by D1176.
no copy to FRC needed*

Request for Records Disposition Authority—Continuation		JOB NO	PAGE OF
7 ITEM NO	8 DESCRIPTION OF ITEM (With Inclusive Dates or Retention Periods)	9 SAMPLE OR JOB NO	10 ACTION TAKEN
	<p>fiscal year. Arranged sequentially by project number in card image format. 1 tape per FY.</p> <p>PERMANENT. Offer to NARS when file is 10 years old.</p> <p>2) ADVENT Budget Formulations (NATPB) and Final Budget Allocations (ALLOC) Files</p> <p>Files consist of the ADVENT generated budget formulations and final budget allocations for the Forest Service on a regional level by fiscal year in card image format. 1 tape per FY.</p> <p>PERMANENT. Offer to NARS when file is 10 years old.</p> <p>3) Other reports, Update, Aggregate, Matrix Generating and Linear Programming, and Reformulation Data Files.</p> <p>Destroy when 10 years old.</p>		