

## Request for Records Disposition Authority

Records Schedule Number        **DAA-0361-2013-0006**  
 Schedule Status                    **Approved**

Agency or Establishment        **Defense Logistics Agency**  
 Record Group / Scheduling Group **Records of the Defense Logistics Agency**  
 Records Schedule applies to    **Agency-wide**  
 Schedule Subject                 **190 50 Web 2 0 Social Media Program Records**  
 Internal agency concurrences will be provided    **No**

Background Information            **Social Media or Web 2 0 applications are web based applications that provide enhanced information sharing and this schedule applies to the application, implementation and certification of social media program records and is maintained by DLA Public Affairs**

### Item Count

Number of Total Disposition Items	Number of Permanent Disposition Items	Number of Temporary Disposition Items	Number of Withdrawn Disposition Items
<b>1</b>	<b>0</b>	<b>1</b>	<b>0</b>

GAO Approval

## Outline of Records Schedule Items for DAA-0361-2013-0006

Sequence Number	
1	190 50 Web 2 0 Social Media Program Records Disposition Authority Number DAA-0361-2013-0006-0001

## Records Schedule Items

Sequence Number	
1	<p data-bbox="384 421 1032 449"><b>190 50 Web 2 0 Social Media Program Records</b></p> <p data-bbox="384 474 1158 502">Disposition Authority Number      <b>DAA-0361-2013-0006-0001</b></p> <p data-bbox="384 527 1508 591"><b>Records relating to the application, implementation and certification of social media platforms</b></p> <p data-bbox="384 614 931 642">Final Disposition                      <b>Temporary</b></p> <p data-bbox="384 666 868 693">Item Status                                <b>Active</b></p> <p data-bbox="384 717 839 744">Is this item media neutral?            <b>Yes</b></p> <p data-bbox="384 768 839 885">Do any of the records covered by this item currently exist in electronic format(s) other than e-mail and word processing?        <b>Yes</b></p> <p data-bbox="384 908 839 991">Do any of the records covered by this item exist as structured electronic data?                            <b>Yes</b></p> <p data-bbox="384 1029 683 1057"><b>Disposition Instruction</b></p> <p data-bbox="384 1081 1435 1151">Retention Period                        <b>Destroy 2 year(s) after termination of platform or agreement</b></p> <p data-bbox="384 1189 683 1217"><b>Additional Information</b></p> <p data-bbox="384 1240 963 1268">GAO Approval                             <b>Not Required</b></p>

## Agency Certification

I hereby certify that I am authorized to act for this agency in matters pertaining to the disposition of its records and that the records proposed for disposal in this schedule are not now needed for the business of the agency or will not be needed after the retention periods specified

## Signatory Information

Date	Action	By	Title	Organization
04/19/2013	Certify	Cecilia Wiker	Records Manager	Information Operations - Document Services
09/12/2013	Submit for Concurrency	David Weber	for	National Archives and Records Administration - Records Management Services
09/18/2013	Concur	Margaret Hawkins	Director of Records Management Services	National Records Management Program - Records Management Services
09/18/2013	Concur	Laurence Brewer	Director, National Records Management Program	National Archives and Records Administration - National Records Management Program
09/24/2013	Approve	David Ferriero	Archivist of the United States	Office of the Archivist - Office of the Archivist