

Request for Records Disposition Authority

Records Schedule Number **DAA-0361-2015-0004**
Schedule Status **Approved**

Agency or Establishment **Defense Logistics Agency**
Record Group / Scheduling Group **Records of the Defense Logistics Agency**
Records Schedule applies to **Major Subdivision**
Major Subdivision **DLA Energy**
Schedule Subject **DLA Energy Records**
Internal agency concurrences will be provided **No**

Background Information **Mandated by 40 CFR 80.597 and the International convention for the prevention of pollution from Ships, 1973 (MARPOL) Annex VI, Regulations 14(1) and 18(1) of this document contains specific requirements that must be adhered to by all fueling point providing fuel oil for combustion purposes delivered to and used on board ships.**

Item Count

Number of Total Disposition Items	Number of Permanent Disposition Items	Number of Temporary Disposition Items	Number of Withdrawn Disposition Items
1	0	1	0

GAO Approval

Outline of Records Schedule Items for DAA-0361-2015-0004

Sequence Number

1

Bunker Delivery Notice (BDN)

Disposition Authority Number: DAA-0361-2015-0004-0001

Records Schedule Items

Sequence Number	
1	<p data-bbox="378 417 789 449">Bunker Delivery Notice (BDN)</p> <p data-bbox="378 470 1154 502">Disposition Authority Number DAA-0361-2015-0004-0001</p> <p data-bbox="378 523 1503 740">Documentation (DLA Form 2006) of the delivery of bunker fuel for ship-to-ship, shore-to-ship, or ship-to-shore and is produced at the point of issuance and maintained at or on the receiving point. The BDN describes the contractor location, vessel (if the fuel transfer is ship-to-ship, include the names of both vessels), date of product receipt, fuel type, quantity represented, and the name and signature of the receiving officer.</p> <p data-bbox="378 761 932 793">Final Disposition Temporary</p> <p data-bbox="378 815 867 846">Item Status Active</p> <p data-bbox="378 868 834 900">Is this item media neutral? Yes</p> <p data-bbox="378 921 834 1038">Do any of the records covered by this item currently exist in electronic format(s) other than e-mail and word processing? Yes</p> <p data-bbox="378 1059 818 1155">Do any of the records covered by this item exist as structured electronic data? No</p> <p data-bbox="378 1187 683 1219">Disposition Instruction</p> <p data-bbox="378 1240 1040 1272">Cutoff Instruction Cutoff at end of FY</p> <p data-bbox="378 1293 1175 1325">Retention Period Destroy 3 year(s) after cutoff</p> <p data-bbox="378 1368 678 1400">Additional Information</p> <p data-bbox="378 1421 964 1453">GAO Approval Not Required</p>

Agency Certification

I hereby certify that I am authorized to act for this agency in matters pertaining to the disposition of its records and that the records proposed for disposal in this schedule are not now needed for the business of the agency or will not be needed after the retention periods specified.

Signatory Information

Date	Action	By	Title	Organization
01/13/2015	Certify	Cecilia Wiker	Records Manager	Information Operations - Document Services
04/23/2015	Submit for Concurrency	David Weber	for	National Archives and Records Administration - Records Management Services
04/29/2015	Concur	Margaret Hawkins	Director of Records Management Services	National Records Management Program - ACNR Records Management Services
04/30/2015	Concur	Laurence Brewer	Director, National Records Management Program	National Archives and Records Administration - National Records Management Program
05/04/2015	Approve	David Ferriero	Archivist of the United States	Office of the Archivist - Office of the Archivist