

**REQUEST FOR RECORDS DISPOSITION AUTHORITY**  
 (See Instructions on reverse)

TO: NATIONAL ARCHIVES and RECORDS ADMINISTRATION (NIR)  
 WASHINGTON, DC 20408

1. FROM (Agency or establishment)  
 Department of Health and Human Services (DHHS)

2. MAJOR SUBDIVISION  
 Health Resources and Services Administration (HRSA)  
 Public Health Service (PHS)

3. MINOR SUBDIVISION  
 Bureau of Health Resources Development (BHRD)

4. NAME OF PERSON WITH WHOM TO CONFER  
 Johanna Bennelycke, PHS Records Off.

5. TELEPHONE  
 (301) 443-2055

LEAVE BLANK (NARA use only)

JCS NUMBER  
 NI-512-93-8

DATE RECEIVED  
 10-16-92

NOTIFICATION TO AGENCY

In accordance with the provisions of 44 U.S.C. 3303a the disposition request, including amendments, is approved except for items that may be marked "disposition not approved" or "withdrawn" in column 10.

DATE  
 8-4-94

ARCHIVIST OF THE UNITED STATES  
 Cindy Huskamp Petter

6. AGENCY CERTIFICATION

I hereby certify that I am authorized to act for this agency in matters pertaining to the disposition of its records and that the records proposed for disposal on the attached 2 page(s) are not now needed for the business of this agency or will not be needed after the retention periods specified; and that written concurrence from the General Accounting Office, under the provisions of Title 8 of the GAO Manual for Guidance of Federal Agencies,

is not required;  is attached; or  has been requested.

DATE 10/05/92	SIGNATURE OF AGENCY REPRESENTATIVE <i>A. Prentice Barnes, Sr.</i> A Prentice Barnes, Sr.	TITLE DHHS Records Management Officer
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7. ITEM NO.	8. DESCRIPTION OF ITEM AND PROPOSED DISPOSITION	9. GRS OR SUPERSEDED JOB CITATION	10. ACTION TAKEN (NARA USE ONLY)
1.	<p><u>Life Safety Code (LSC) Survey Files</u></p> <p>Records relate to the assistance given to the Department of Defense in assuring a safe medical treatment environment conducive to the delivery of quality health care in identified hospitals and in maintaining accreditation requirements of the Joint Commission on the Accreditation of Healthcare Organizations. Files consist of a narrative report and attachments. The narrative report consists of authority, purpose and methods, objectives, survey protocol, general description of the facility, LSC deficiencies and recommend prescriptive solutions, estimated cost to correct LSC deficiencies, special considerations and conclusions.</p> <p>Closeout date is defined as date of final central office action.</p> <p><i>Copies sent to agency NCF, NN-W, NNT 5/16/94</i></p>		

'REQUEST FOR RECORDS DISPOSITION AUTHORITY - CONTINUATION

JOB NO.

PAGE

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Disposition: Non-Permanent: Transfer to Federal Records Center after closeout. Destroy 5 years after closeout date.

9/21/92

Date

*Jack H. Moore*  
Director, Division of Facilities Assistance and Recovery

9/23/92

Date

SH

*Tony DeJesus*  
BHRD Records Officer

7/24/92

Date

*Gerard V. Hunter*  
HRSA Records Officer

*2100-100-100-100-100*