

**REQUEST AUTHORITY  
TO DISPOSE OF RECORDS**

(See Instructions on Reverse)

TO GENERAL SERVICES ADMINISTRATION,  
NATIONAL ARCHIVES AND RECORDS SERVICE, WASHINGTON, D C 20408

1 FROM (AGENCY OR ESTABLISHMENT)

Department of Labor

2 MAJOR SUBDIVISION

Office of the Solicitor

3 MINOR SUBDIVISION

Division of Labor-Management Laws

4 NAME OF PERSON WITH WHOM TO CONFER

Mr. J.J. LaFranchise

5 TEL EXT

Code 110  
961-3123

6 CERTIFICATE OF AGENCY REPRESENTATIVE

RG 174

LEAVE BLANK	
DATE RECEIVED 11/12/73	JOB NO 174-087
NOTIFICATION TO AGENCY	
In accordance with the provisions of 44 U.S.C. 3303o the disposal request, including amendments, is approved except for items that may be stamped disposal not approved or with drawn in column 10	
Date 3-22-74	James B. Rhoads Archivist of the United States

I hereby certify that I am authorized to act for this agency in matters pertaining to the disposal of the agency's records, that the records proposed for disposal in this Request of 2 page(s) are not now needed for the business of this agency or will not be needed after the retention periods specified

11/8/73

(Date)

*J. J. LaFranchise*  
Signature of Agency Representative

SOL Administrative Officer

(Title)

7 ITEM NO	8 DESCRIPTION OF ITEM (With Inclusive Dates or Retention Periods)	9 SAMPLE OR JOB NO	10 ACTION TAKEN
1.	Records pertaining to various legal aspects of labor-management laws both in Federal services and in private industry.  Budget - Work papers, and rough data accumulated in preparation of annual budget estimates.  Destroy after 2 years		
2.	Litigation Case Files - Enforcement case files arising under the Labor Management Reporting and Disclosure Act, and Executive Order 491. (see page 2 for disposal specifications) <del>Permanent</del>	NN-466-9 Item 5e II-NA-1730 Items 14 207e	
3.	Opinions - Interpretations and opinions interpreting laws and regulations of the Labor Management Reporting and Disclosure Act, Welfare and Pension Plan Disclosure Act, and Executive Order 491. Offer to National Archives on termination of program. Permanent	NN-466-9 Item 4a	
4.	Potential Case Files - Complaint letters from individuals which may result in litigation.  Destroy after 3 years if complaint is unwarranted	II-NA-1730 Item 14c 5/27/74  6 items	

REQUEST FOR AUTHORITY TO DISPOSE OF RECORDS—Continuation Sheet

7 ITEM NO	8 DESCRIPTION OF ITEM (WITH INCLUSIVE DATES OR RETENTION PERIODS)	9 SAMPLE OR JOB NO	10 ACTION TAKEN
5.	<p>Records Retention - Lists of litigation cases retired to the Washington National Records Center.</p> <p>Temporary. Destroy after disposal of related records.  <del>Permanent</del></p>		
6.	<p>Copies of weekly significant activities reports submitted to the Office of the Solicitor.</p> <p>Destroy after 1 year</p>		
2.	<p>Litigation Case Files:</p> <p>Transfer to Federal Records Center 5 years after case is closed.</p> <p>a. The Office of the Solicitor will designate before transfer to FRC those cases that are deemed to be historically or politically significant, precedent setting, or of national interest.</p> <p>PERMANENT. Offer to National Archives 30 years after case is closed.</p> <p>b. All other cases.</p> <p>Temporary. Destroy 30 years after case is closed.</p>		