

**REQUEST FOR AUTHORITY
TO DISPOSE OF RECORDS**

(See Instructions on Reverse)

8. Jans RG 174

LEAVE BLANK	
DATE RECEIVED 4/16/74	JOB NO. NN-174-093
NOTIFICATION TO AGENCY	
In accordance with the provisions of 44 U.S.C. 3303a the disposal request, including amendments, is approved except for items that may be stamped "disposal not approved" or "with-drawn" in column 10.	
5-17-74 Date acting	<i>James E. O'Neil</i> Archivist of the United States

**TO: GENERAL SERVICES ADMINISTRATION,
NATIONAL ARCHIVES AND RECORDS SERVICE, WASHINGTON, D.C. 20408**

1. FROM (AGENCY OR ESTABLISHMENT) Department of Labor	
2. MAJOR SUBDIVISION Office of the Solicitor	
3. MINOR SUBDIVISION Division of General Legal Services - Counsel for Enforcement and Regulations	
4. NAME OF PERSON WITH WHOM TO CONFER Mr. J. J. Lafranchise	5. TEL. EXT. 961-3123
6. CERTIFICATE OF AGENCY REPRESENTATIVE:	

I hereby certify that I am authorized to act for this agency in matters pertaining to the disposal of the agency's records; that the records proposed for disposal in this Request of 2 page(s) are not now needed for the business of this agency or will not be needed after the retention periods specified.

4/8/74 *J. J. Lafranchise* SOL Administrative Officer
(Date) (Signature of Agency Representative) (Title)

7. ITEM NO.	8. DESCRIPTION OF ITEM (With Inclusive Dates or Retention Periods)	9. SAMPLE OR JOB NO.	10. ACTION TAKEN
1.	Copies of weekly significant activities reports submitted to the Office of the Solicitor. Temporary. Destroy after 1 year.		
2.	Opinions and interpretations files relating to the specified programs and statutes. PERMANENT. Offer to National Archives on termination of program.	NN-466-9 Item 4a	
3.	Freedom of Information Act. Correspondence relating to the dissemination of information under the act. Temporary. Destroy after 3 years.		
4.	Correspondence, memoranda, reports and related papers pertaining to the specified programs and statutes. a. Substantive documents accumulated in the preparation, processing and review of legislation, regulations and rulings on the specified programs and statutes. PERMANENT. Transfer to Federal Records Center after 5 years. Offer to National Archives after 20 years. b. All other materials. Temporary. Destroy when no longer needed.	NN-466-9 Item 3	

REQUEST FOR AUTHORITY TO DISPOSE OF RECORDS—Continuation Sheet

7. ITEM NO.	8. DESCRIPTION OF ITEM (WITH INCLUSIVE DATES OR RETENTION PERIODS)	9. SAMPLE OR JOB NO.	10. ACTION TAKEN
5.	<p>Litigation Case: Files pertaining to enforcement and regulations of the specified statutes and programs.</p> <p>Transfer to Federal Records Center after 5 years.</p> <p>a. The Office of the Solicitor will designate before transfer to FRC those cases that are deemed to be historically or politically significant, precedent setting, or of national interest.</p> <p>PERMANENT. Offer to National Archives after 30 years.</p> <p>b. All other cases.</p> <p>Temporary. Destroy after 30 years.</p>	<p>NN-466-9 Item 5e</p>	
6.	<p>Reference file of notices in the Federal Register.</p> <p>Temporary. Destroy after 2 years.</p>		