

2 Feb 1982

REQUEST FOR RECORDS DISPOSITION AUTHORITY
(See Instructions on reverse)

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JOB NO	NC1-317-82-3
DATE RECEIVED	February 3, 1982
NOTIFICATION TO AGENCY	
In accordance with the provisions of 44 U.S.C. 3303a the disposal request, including amendments, is approved except for items that may be stamped "disposal not approved" or "withdrawn" in column 10.	
Date	<i>Withdrawn</i> Archivist of the United States

TO: GENERAL SERVICES ADMINISTRATION,
NATIONAL ARCHIVES AND RECORDS SERVICE, WASHINGTON, DC 20408

1. FROM (AGENCY OR ESTABLISHMENT)
U.S. Department of Labor

2. MAJOR SUBDIVISION
Labor-Management Services Administration

3. MINOR SUBDIVISION
Office of Constuction Industry Services

4. NAME OF PERSON WITH WHOM TO CONFER
Paul M. Fitzpatrick

5. TEL. EXT.
523-6859

6. CERTIFICATE OF AGENCY REPRESENTATIVE:

I hereby certify that I am authorized to act for this agency in matters pertaining to the disposal of the agency's records; that the records proposed for disposal in this Request of 2 page(s) are not now needed for the business of this agency or will not be needed after the retention periods specified.

A Request for immediate disposal.

B Request for disposal after a specified period of time or request for permanent retention.

C. DATE	D. SIGNATURE OF AGENCY REPRESENTATIVE	E. TITLE
01/26/82	<i>P.M. Fitzpatrick</i>	LMSA Records Officer

7. ITEM NO	8. DESCRIPTION OF ITEM (With Inclusive Dates or Retention Periods)	9. SAMPLE OR JOB NO.	10. ACTION TAKEN
	<p><u>LMSA RECORDS SCHEDULE No. 14</u></p> <p>The Office of Construction Industry Services (OCIS), a component of the Labor-Management Services Administration, advises the Assistant Secretary in recommending operational policy, plans and programs in the areas of collective bargaining structure, wage and fringe benefits, Labor-Management issues and problems of national concern in the construction industry. In performing these functions, collective bargaining agreements from the construction industry are collected and statistical data is compiled to provide information to the Assistant Secretary, the construction industry and to educators. This information is used by the construction industry as a guide to set working conditions, wages and benefits for future construction bargaining agreements. Educators use this data to indicate trends and to provide historical analysis of the construction industry. OCIS provides the most extensive source of this type of information.</p> <p>The Office of Construction Industry Services will be abolished as of January 15, 1982. This schedule pertains to the disposition of construction bargaining agreements and related records housed in the OCIS National and Field Offices.</p>		<i>Withdrawn</i>

Withdrawn: 3-30-82. R.T.D.

Request for Records Disposition Authority—Continuation		JOB NO.	PAGE OF 2 of 2
7. ITEM NO	8. DESCRIPTION OF ITEM (With Inclusive Dates or Retention Periods)	9. SAMPLE OR JOB NO	10. ACTION TAKEN
1.	<p><u>Collective Bargaining Agreements</u></p> <p>OCIS receives, from the major trade unions in the construction industry, a copy of collective bargaining agreements for construction contracts let. These agreements contain the geographic location of the contract, working conditions that have been established for the employees and the type of work or crafts that the project will entail. The agreement will also indicate wages and benefits to be provided for the employees, as well as other related information.</p> <p>These records are stored in the OCIS fileroom in the National Office, located at: 200 Constitution Avenue NW Room N5417 Washington, DC 20216</p> <p>The records are filed by state then by craft within state.</p> <p><u>Disposition</u></p> <p>Retention of these files should be seven years from the date sent to the records center. After seven years the records may be destroyed. It is felt that since no new data will be added to these records within the seven years, their usefulness in formulating new agreements will be negligible. There would be, however, no change in the historical value of these records.</p> <p>The total volume of accumulated records is 230 cubic feet.</p>		