

REQUEST FOR RECORDS DISPOSITION AUTHORITY		LEAVE BLANK (NARA use only)	
To NATIONAL ARCHIVES & RECORDS ADMINISTRATION 8601 ADELPHI ROAD, COLLEGE PARK, MD 20740-6001		JOB NUMBER <i>NI-049-09-12</i>	
1 FROM (Agency or establishment) <i>U.S. Department of Interior</i>		Date Received <i>9/30/2009</i>	
2 MAJOR SUB DIVISION <i>Bureau of Land Management</i>		NOTIFICATION TO AGENCY	
3 MINOR SUBDIVISION <i>Renewable Resource & Planning Directorate</i>		In accordance with the provisions of 44 U.S.C. 3303a, the disposition request, including amendments is approved except for items that may be marked "disposition not approved" or "withdrawn" in column 10	
4 NAME OF PERSON WITH WHOM TO CONFER <i>Michelle Thomas</i>	5 TELEPHONE <i>202-452-5056</i>	DATE	ARCHIVIST OF THE UNITED STATES WITHDRAWN
6 AGENCY CERTIFICATION I hereby certify that I am authorized to act for this agency in matters pertaining to the disposition of its records and that the records proposed for disposal on the attached <u>2</u> page(s) are not needed now for the business of this agency or will not be needed after the retention periods specified, and that written concurrence from the General Accounting Office, under the provisions of Title 8 of the GAO Manual for Guidance of Federal Agencies, <input checked="" type="checkbox"/> is not required <input type="checkbox"/> is attached, or <input type="checkbox"/> has been requested			
DATE <i>9/25/09</i>	SIGNATURE OF AGENCY REPRESENTATIVE <i>Michelle Thomas</i>		TITLE <i>Bureau Records Administrator</i>
7 ITEM NO <i>7</i>	8 DESCRIPTION OF ITEM AND PROPOSED DISPOSITION See attached sheets <i>Abandoned Mine Site Cleanup System (AMSCM)</i> <i>All items withdrawn by BLM on 6/25/2010.</i> <i>Reason: item is covered by GRS and included in PRIS system schedule (NI-049-08-02, item 2)</i>	9 GRS OR SUPERSEDED JOB CITATION	10 ACTION TAKEN (NARA USE ONLY) WITHDRAWN

Bureau of Land Management
Division of Environmental Quality and Protection
Renewable Resource and Planning Directorate

Abandoned Mine Site Cleanup System (AMSCM)

Description of System. AMSCM was developed to organize inventory data on abandoned mined lands, HAZMAT and AML projects administered by the BLM. Records are dated from 2000 – present

a. Master File. The database contains both physical and environmental hazards to include but not limited to close adit or tunnel, close shaft or stope, highwalls/pits, illegal dumps (hazardous and solid waste), industrial facilities, landfills, non-BLM facilities, mine/mineral processing mills, open adit/tunnel, open shafts/stopes, orphaned wells, pipeline leaks/spills, repositories, reserve pits, spills (other than pipelines), tailings, tanks (underground storage tanks)

WD

DISPOSITION TEMPORARY

Delete when no longer needed for reference, administrative purposes or agency use, whichever is longer

b Back-up copies. Backup copies of the master file are created daily, weekly and monthly and are used for potential system restoration in the event of a system failure or other unintentional loss of data

DISPOSITION TEMPORARY

Delete/destroy full backup tapes when second subsequent backup is verified as successful or when no longer needed for system restoration, whichever is later (GRS 20, Item 8)

c. Input Records. Field Inventory Checklist Form, which contains the site name, lat/long, physical or environmental characteristic, and budget information (i.e. estimated cost to cleanup site and actual cost)

DISPOSITION TEMPORARY

Destroy or delete after the information has been converted to an electronic medium and verified or when no longer needed to support the reconstruction of, or serve as the backup to, the master file (item c), whichever is later (GRS 20, item 2a-b)

d. Output Records (narrative). Canned Reports which includes budget information, physical & environmental characteristics distributed to field personnel, managers and Congress on a weekly basis

DISPOSITION TEMPORARY

Destroy when no longer needed for administrative, legal, audit, or other operational purposes, whichever is later (GRS 20, Item 6)

e. System Documentation (paper & electronic). User's Manual

DISPOSITION TEMPORARY

Destroy or delete when superseded or obsolete or upon authorized deletion of the related master file or database (GRS 20, Item 11a)