

REQUEST FOR RECORDS DISPOSITION AUTHORITY

(See Instructions on reverse)

LEAVE BLANK

JOB NO

N1-56-89-2

DATE RECEIVED

9/28/89

TO **GENERAL SERVICES ADMINISTRATION
NATIONAL ARCHIVES AND RECORDS SERVICE, WASHINGTON, DC 20408**

1 FROM *(Agency or establishment)*

Department of the Treasury

2 MAJOR SUBDIVISION

U.S. Savings Bonds Division

3 MINOR SUBDIVISION

Office of the Field Director (War Finance Division)

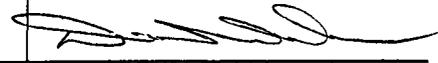
4 NAME OF PERSON WITH WHOM TO CONFER

5 TELEPHONE EXT.

DATE

12/15/89

ARCHIVIST OF THE UNITED STATES



6 CERTIFICATE OF AGENCY REPRESENTATIVE

I hereby certify that I am authorized to act for this agency in matters pertaining to the disposal of the agency's records, that the records proposed for disposal in this Request of _____ page(s) are not now needed for the business of this agency or will not be needed after the retention periods specified, and that written concurrence from the General Accounting Office, if required under the provisions of Title 8 of the GAO Manual for Guidance of Federal Agencies, is attached

A GAO concurrence is attached, or is unnecessary

B DATE

9/27/89

C SIGNATURE OF AGENCY REPRESENTATIVE

for 
Jerrold B. Speers

D. TITLE

Executive Director

7
ITEM
NO

8 DESCRIPTION OF ITEM
(With Inclusive Dates or Retention Periods)

9 GRS OR
SUPERSEDED
JOB
CITATION

10 ACTION
TAKEN
*(NARS USE
ONLY)*

1.

Unscheduled Records of the Office of the Field Director of the War Finance Division

Records of the Office of the Field Director, War Finance Division ("U.S. Savings Bonds Reference Files"), 1941-1947.

A. Textual Records, 1941-47, sixty-eight cubic feet, accession number 056-52A0255, boxes 1-22, 26-37, and 55 bound volumes.

The records are arranged by level of administrative origin and thereunder by filing schemes devised by the Office of the Field Director or each section or division of the War Finance Division. The records consist mainly of correspondence, memoranda, promotional materials and publicity samples, organizational charts and plans, and sales campaign progress reports.

DISPOSITION: PERMANENT--TRANSFER IMMEDIATELY TO THE NATIONAL ARCHIVES

Volume--68 cubic feet
Closed series

B. Still Pictures, 1941-45, three cubic feet,
accession number 056-52A0255, boxes 23-25.

The celebrity photographs are arranged by subject and thereunder alphabetically by surname, while the other prints are arranged by subject or by designation of war action. Most of the prints are individually captioned, and they are occasionally contained in consecutively numbered folders. The records consist of glossy prints of Hollywood movie stars, military heroes, and Treasury Department officials who supported successive war loan drives. Especially colorful are the prints of the twelve movie stars (including James Cagney, Mickey Rooney, and Judy Garland) who formed the "Hollywood Band Cavalcade" in support of the Third War Loan Drive. There are also prints of war actions and reproductions of scenes from Victory Loan promotional films produced by various branches of the service.

DISPOSITION: PERMANENT--TRANSFER IMMEDIATELY TO
THE NATIONAL ARCHIVES

Volume--3 cubic feet
Closed series

C. Records lacking sufficient archival value to warrant permanent retention and removed during archival processing.

DISPOSITION: DESTROY IMMEDIATELY