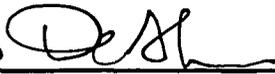
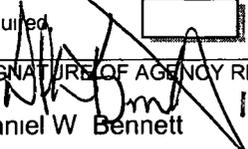


REQUEST FOR RECORDS DISPOSITION AUTHORITY (See Instructions on reverse)		LEAVE BLANK (NARA use only)	
TO NATIONAL ARCHIVES and RECORDS ADMINISTRATION (NWML) 8601 ADELPHI ROAD, COLLEGE PARK, MD 20740-6001		JOB NUMBER <b>N1-058-10-10</b>	
1 FROM (Agency or establishment) Department of the Treasury		DATE RECEIVED	
2 MAJOR SUBDIVISION Internal Revenue Service		NOTIFICATION TO AGENCY	
3 MINOR SUBDIVISION Small Business/Self Employed (SB/SE) Accounts Management and Compliance Services		In accordance with the provisions of 44 U S C 3303a the disposition request, including amendments, is approved except for items that may be marked "disposition not approval" or "withdrawn" in column 10	
4 NAME OF PERSON WITH WHOM TO CONFER Daniel W Bennett IRS Records Officer	5 TELEPHONE 202-283-9359	DATE 12 Oct 10	ARCHIVIST OF THE UNITED STATES 
5 AGENCY CERTIFICATION  I hereby certify that I am authorized to act for this agency in matters pertaining to the disposition of its records and that the records proposed for disposal on the attached <u>2</u> pages(s) are not now needed for the business of this agency or will not be needed after the retention periods specified, and that written concurrence from the General Accounting Office, under the provisions of Title 8 of the GAO Manual for Guidance of Federal Agencies,  <input type="checkbox"/> is not required, <input type="checkbox"/> is attached, or <input type="checkbox"/> has been requested			
DATE 12/15/2009	SIGNATURE OF AGENCY REPRESENTATIVE  Daniel W Bennett IRS Records Officer		TITLE IRS Records Officer National Office, OS A RE Washington, DC 20224
7 ITEM NO	8 DESCRIPTION OF ITEM OF PROPOSED DISPOSITION	9 GRS OR SUPERSEDED JOB CITATION	10 ACTION TAKEN (NARA USE ONLY)
	<b>RCS 1.15.35 for Tax Administration Electronic Systems</b>  <b>Future Updates:</b>  <b>Item 44, Midwest Automated Compliance System (MACS)</b> <ul style="list-style-type: none"> <li>• Language Change for system replacement (CADE to CDE)</li> <li>• New sub-items e) Design/Development Phase</li> <li>• Documentation; f) MAC Site System Outputs</li> </ul> (see attached)		



**REQUEST FOR RECORDS DISPOSITION AUTHORITY**  
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JOB NUMBER

**N1-058-09-**

MACS produces return facsimiles which can be displayed in either a one-year or a three-year comparative format. They may be viewed on screen, printed individually or batch printed. On-screen viewing in the three-year format is valuable for return classification. The three-year facsimile print is useful for case building. The return facsimile includes Masterfile data discussed in (1) above, as well as a Cash T computed from the transcribed items on the tax return (IMF only). The Cash T is used primarily to identify returns with potential unreported income.

MACS was replaced by CDE, Compliance Data Environment, which deployed its first phase in December 2008.

**Description:**

The Midwest Automated Compliance System (MACS) system supports classification of returns for examination and building case folders in field offices by providing access to tax return data.

**a. Inputs:**

Includes IRS taxpayer data electronically received from the Business Return Transaction File (BRTF), Earned Income Tax Credit Referral Automation (EITCRA), and Executive Control Program for IMF Extract (IMF-Individual Master Files).

Disposition TEMPORARY Destroy when no longer needed. Recordkeeping copies of this data are appropriately scheduled under other authorities for BMF, BRTF, EITC, and IMF.

**b. System Data:**

Maintains up to three years of extracted data relevant to examination for non-compliance with IRS tax filing requirements. Data is available for three or more years from the following forms: 1040 series, 1120 series, 1120S, 1065, and 1041.

Disposition TEMPORARY Destroy when 3 years old or when no longer needed for audit or operational purposes whichever is sooner. Recordkeeping data is appropriately scheduled under other authorities for BMF, BRTF, EITC, and IMF.

**c. Outputs:**

Includes return facsimiles which can be displayed in either a one-year or a three-year comparative format. They may be printed individually or batch printed. The three-year facsimile print is useful for case building. The return facsimile includes Masterfile data, as well as a Cash T computed from the transcribed items on the tax return (IMF only). The Cash T is used primarily to identify returns with potential unreported income.

Disposition Temporary Cut-Off at end of processing year. Destroy 6 years after processing year.

N1-058-08-15  
Language change to reflect system replacement

N1-058-08-15

N1-058-08-15

GKS 20

Previously approved under

N1-058-08-15

Previously approved under

N1-058-08-15

NEW

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**N1-058-09-**

**d. System Documentation:**

MACS Handbook and MACS User Guide

Disposition Temporary Delete/destroy when superseded or obsolete

GRS20

**e. Design/Development Phase Documentation:**

These records are created and maintained during the design and development phase of a system. Examples include, but are not limited to, the following: Analysis Specification Package, Functional Specification Package, Work Breakdown Structure, Source Code, Program Listings, Database Specifications, Version Description Documents, Configuration Management Policy, Plan, and Baseline Documents, Critical Design Review Documents, Contract Change Requests/Modifications, System Architecture Documents, Training Manuals/User Handbooks, System Administrator Guide, Technical Reference Manuals, System Test Plan, Prototyping Candidate Evaluation, Prototyping Plan, Statement of Work, Acquisition Plan, Performance and Capability Validation Plan, Risk Analysis/Contingency Plan, System Security Certification, Security Evaluation Report, Investment Evaluation Review Report, Capacity Management Plan, Telecommunications Plan, Site Preparation Requirements/Plan, other contractor deliverables, status reports, and all related correspondence.

NEW

Disposition Documentation for tax processing and administrative systems appraised as temporary  
**Retire** to Records Center immediately  
**Destroy** when 10 years old

**f. MAC Site System Output Records:**

These records include information reports, program-related reports, ad hoc queries, and audit trail or equivalent documentation in electronic or hard copy formats.

Disposition Individual MACS sites will keep their documents at their locale and Delete/Destroy when 1 year old or when no longer needed for administrative, legal, audit or other operational purposes.