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| REQUEST FOR RECORDS DISPOSITION AUTHORITY (See instructions on reverse) | | LEAVE (NARA use only) JOB NUMBER <u>NI-58-97-8</u> | |
| TO: NATIONAL ARCHIVES and RECORDS ADMINISTRATION (NIR) WASHINGTON, DC 20408 | | DATE RECEIVED <u>11/20/96</u> | |
| 1. FROM (Agency or establishment) Department of the Treasury | | NOTIFICATION TO AGENCY | |
| 2. MAJOR SUBDIVISION Internal Revenue Service | | In accordance with the provisions of 44 U.S.C. 3303a the disposition request, including amendments, is approved except for items that may be marked "disposition not approved" or "withdrawn" in column 10. | |
| 3. MINOR SUBDIVISION Office of Disclosure | | | |
| 4. NAME OF PERSON WITH WHOM TO CONFER Anthony B. Cincotta Records Management Team | 5. TELEPHONE 535-3936 | DATE | ARCHIVIST OF THE UNITED STATES |

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| 6. AGENCY CERTIFICATION I hereby certify that I am authorized to act for this agency in matters pertaining to the disposition of its records and that the records proposed for disposal on the attached ___ page(s) are not now needed for the business of this agency or will not be needed after the retention periods specified; and that written concurrence from the General Accounting Office, under the provisions of Title 8 of the GAO Manual for Guidance of Federal Agencies, <input type="checkbox"/> is not required; <input type="checkbox"/> is attached; or <input type="checkbox"/> has been requested. | | |
| DATE <u>11/7/96</u> | SIGNATURE OF AGENCY REPRESENTATIVE <i>Bobbie DeCarmine</i> | TITLE <u>IRS Records Officer</u> |

| 7. ITEM NO. | 8. DESCRIPTION OF ITEM AND PROPOSED DISPOSITION | 9. GRS OR SUPERSEDED JOB CITATION | 10. ACTION TAKEN (NARA USE ONLY) |
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| | Records Control Schedule 1272 for Disclosure The records covered by this Schedule are created and accumulated by the Office of Disclosure of the Internal Revenue Service. These records pertain to the administrative and disclosure programs of the Disclosure function. Concurrence: <u>/s/ (SEE ATTACHMENT 1)</u> Director, Office of Disclosure Date _____ (SEE ATTACHMENT FOR DESCRIPTION OF ITEMS AND PROPOSED DISPOSITION) | | |