

REQUEST FOR RECORDS DISPOSAL AUTHORITY
(See Instructions on reverse)

Red NCU 28 May 80

TO: **GENERAL SERVICES ADMINISTRATION,
NATIONAL ARCHIVES AND RECORDS SERVICE, WASHINGTON, DC 20408**

1. FROM (AGENCY OR ESTABLISHMENT)

Department of the Treasury

2. MAJOR SUBDIVISION

Bureau of Government Financial Operations

3. MINOR SUBDIVISION

4. NAME OF PERSON WITH WHOM TO CONFER

James O. Varner

5. TEL EXT

566-8711

LEAVE BLANK
JOB NO NCI-425-80-6
DATE RECEIVED May 30, 1980
NOTIFICATION TO AGENCY
<small>In accordance with the provisions of 44 U.S.C. 3303a the disposal request, including amendments, is approved except for items that may be stamped "disposal not approved" or "withdrawn" in column 10</small>
6-5-80 <i>James P. O'Neil</i> Date <i>acting</i> Archivist of the United States

6. CERTIFICATE OF AGENCY REPRESENTATIVE

I hereby certify that I am authorized to act for this agency in matters pertaining to the disposal of the agency's records; that the records proposed for disposal in this Request of 1 page(s) are not now needed for the business of this agency or will not be needed after the retention periods specified.

A Request for immediate disposal.

B Request for disposal after a specified period of time or request for permanent retention.

C. DATE	D. SIGNATURE OF AGENCY REPRESENTATIVE <i>James O. Varner</i>	E. TITLE Paperwork Management Officer - BGFO
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7. ITEM NO	8. DESCRIPTION OF ITEM (With Inclusive Dates or Retention Periods)	9. SAMPLE OR JOB NO.	10. ACTION TAKEN
1.	<p>BEP Form 1908, Activity of Stock Balance Report; TFS 9209, Advice of Transactions in Federal Reserve Notes; and, BEP Form 1907, Letter of Advice of Shipment of U.S. Notes.</p> <p>a. Records created before July 1, 1975. Destroy when 10 years and 3 months old.</p> <p>b. Records created on or after July 1, 1975. Destroy when 6 years and 3 months old.</p> <p>(These 3 items total one cubic foot per year).</p>	NCI-425-78-1 Items 633, 634, and 636	

2 Items

115-107 Copies to NW, Agency