

REQUEST FOR RECORDS DISPOSITION AUTHORITY		JOB NUMBER N1-406-09-16	
TO: NATIONAL ARCHIVES & RECORDS ADMINISTRATION 8601 ADELPHI ROAD COLLEGE PARK, MD 20740-6001		Date received 7/21/09	
1 FROM (Agency or establishment) U.S. Department of Transportation (DOT)		NOTIFICATION TO AGENCY In accordance with the provisions of 44 U.S.C. 3303a, the disposition request, including amendments, is approved except for items that may be marked "disposition not approved" or "withdrawn" in column 10	
2 MAJOR SUBDIVISION Federal Highway Administration (FHWA)			
3 MINOR SUBDIVISION Office of Policy and Governmental Affairs, Office of Transportation Policy Studies (HPTS)			
4. NAME OF PERSON WITH WHOM TO CONFER William Linde	5 TELEPHONE NUMBER (202) 366-9637	DATE 10/5/09	ARCHIVIST OF THE UNITED STATES <i>Adrian Thomas</i>
6 AGENCY CERTIFICATION I hereby certify that I am authorized to act for this agency in matters pertaining to the disposition of its records and that the records proposed for disposal on the attached <u>3</u> page(s) are not needed now for the business for this agency or will not be needed after the retention periods specified, and that written concurrence from the General Accounting Office, under the provisions of Title 8 of the GAO Manual for Guidance of Federal Agencies, <input checked="" type="checkbox"/> is not required <input type="checkbox"/> is attached; or <input type="checkbox"/> has been requested			
DATE <i>July 20, 2009</i>	SIGNATURE OF AGENCY REPRESENTATIVE <i>Victor S. Wagner</i>		TITLE Records Officer
7 ITEM NO	8 DESCRIPTION OF ITEM AND PROPOSED DISPOSITION	9 GRS OR SUPERSEDED JOB CITATION	10 ACTION TAKEN (NARA USE ONLY)
	<p>This schedule covers the National Evaluation of a Mileage-Based Road User Charge System (NEMBRUCS) maintained in the Federal Highway Administration (FHWA) Washington Headquarters Office of Policy and Governmental Affairs (HPL), Office of Transportation Policy Studies (HPTS).</p> <p>Data affiliated with NEMBRUCS contains sensitive and/or personal identifiable information and requires controlled access and handling to safeguard against a breach of information (<i>Privacy Act of 1974</i> and the <i>Federal Information Security Management Act of 2002</i>).</p> <p>See attached.</p>		

National Evaluation of a Mileage-Based Road User Charge System (NEMBRUCS)

New

The Safe, Accountable, Flexible, Efficient Transportation Equity Act: A Legacy for Users (SAFETEA-LU) was enacted August 10, 2005, as Public Law 109-59. SAFETEA-LU authorizes the Federal surface transportation programs for highways, highway safety, and transit, and for other purposes for the 5 year period 2005-2009. Section 1919 of SAFETEA-LU called for the University of Iowa to conduct an analysis of highway vehicle mileage data to assess a mileage-based approach to collecting highway user fees. The study collects the data necessary to conduct the analysis from driver participants in twelve sites throughout the U.S over a two-year period NEMBRUCS supports the analysis of the highway vehicle mileage data collected.

1.

~~**Inputs.** Study participant personal information collected during the course of the study includes Name, Mailing Address, Phone Number, Date of Birth, Employment Status and E-mail Address. Other information collected over the course of the study includes Responses to Opinion Questionnaires, Vehicle Miles Traveled by Jurisdiction (State, county, locality). Information collected over the course of the study will be mapped to individual participants through use of randomly generated Participant ID Numbers, randomly generated Vehicle ID Numbers, and On Board Device ID Numbers. Study data collection will occur over two 12-month participant panels during the calendar years 2009 and 2010. These data will be collected and stored electronically.~~

GRS 20, item 2c

~~**DISPOSITION:** Temporary Delete when data have been entered into the master file or database and verified, or when no longer needed to support reconstruction of, or serve as backup to, the master file or database, whichever is later.~~

NARA
Number

2. /

Master files Identity-scrubbed participant responses to questionnaires administered over the course of the study will be stored on electronic media in the data format utilized by the study team for data analysis. On-board-computer-generated data records which include identity-scrubbed travel information collected by on-board computers will be stored on electronic media in the data format utilized by the study team for data analysis. The format in which the data are

<p>3 2</p>	<p>stored will be documented in a data dictionary stored on electronic media. The data dictionary will include, as applicable. Variable Name, Size of Data Field, Begin Position of Data Field, Character Type (A/N), Implied Decimal Places, Value Code, Value Description</p> <p>DISPOSITION PERMANENT. Cut off at end of calendar year. Transfer a copy of the master data file to the National Archives and Records Administration (NARA) after cutoff, in accordance with <u>36 CFR 1228.270</u>.</p> <p>Outputs Data collected over the course of the study will be analyzed and reported in a findings and recommendations report to Congress, furnished to the Secretaries of Transportation and Treasury, the Committees on Transportation and Infrastructure and Ways and Means of the U S House of Representatives, and the Committees on Environment and Public Works and Finance of the U S Senate. Annual status reports will also be provided to the same parties</p> <p>DISPOSITION PERMANENT. Cut off at end of calendar year Transfer a copy of the reports to the National Archives and Records Administration (NARA) after cutoff, in accordance with <u>36 CFR 1228.270</u>. [Note: The electronic version of all reports generated by the system will be the record copy of the report. All paper copies can be destroyed when no longer needed in accordance with GRS 20/16.]</p>		
<p>4</p>	<p>System documentation—Data systems specifications, file specifications, codebooks, record layouts, user guides, output specifications, and final reports (regardless of medium) relating to a master file, database or other electronic records.</p> <p>DISPOSITION PERMANENT Transfer to the National Archives with the permanent electronic records to which the documentation relates</p>	<p>GRS 20, item 11a(2)</p>	