

REQUEST FOR RECORDS DISPOSITION AUTHORITY <i>(See Instructions on reverse)</i>		LEAVE BLANK	
TO GENERAL SERVICES ADMINISTRATION NATIONAL ARCHIVES AND RECORDS SERVICE, WASHINGTON, DC 20408		JOB NO NC1-134-85-2	DATE RECEIVED March 13, 1985
1 FROM (Agency or establishment) Interstate Commerce Commission		NOTIFICATION TO AGENCY	
2 MAJOR SUBDIVISION Office of the Secretary		In accordance with the provisions of 44 U.S.C. 3303a the disposal request, including amendments, is approved except for items that may be marked "disposition not approved" or "withdrawn" in column 10. If no records are proposed for disposal, the signature of the Archivist is not required.	
3 MINOR SUBDIVISION Public Records Section			
4 NAME OF PERSON WITH WHOM TO CONFER Edward C. Fernandez	5 TELEPHONE EXT 275-7591	DATE 12-23-85	ARCHIVIST OF THE UNITED STATES <i>Frank B. Bense</i>
6 CERTIFICATE OF AGENCY REPRESENTATIVE			

I hereby certify that I am authorized to act for this agency in matters pertaining to the disposal of the agency's records, that the records proposed for disposal in this Request of 2 page(s) are not now needed for the business of this agency or will not be needed after the retention periods specified, and that written concurrence from the General Accounting Office, if required under the provisions of Title 8 of the GAO Manual for Guidance of Federal Agencies, is attached

A GAO concurrence is attached, or is unnecessary

B. DATE	C. SIGNATURE OF AGENCY REPRESENTATIVE	D. TITLE	9. GRS OR SUPERSEDED JOB CITATION	10. ACTION TAKEN (NARS USE ONLY)
3/13/85	<i>James D. Bayne</i>	Secretary		
7. ITEM NO	8. DESCRIPTION OF ITEM <i>(With Inclusive Dates or Retention Periods)</i>		9. GRS OR SUPERSEDED JOB CITATION	10. ACTION TAKEN (NARS USE ONLY)
1.	<u>Motor Carriers, Water Carriers, and Freight Forwarders Certificate Files:</u> Contain operating authority issued, which describes the extent of routes, stops, and jurisdictions, and the types of property to be transported. Paper records: Beginning in 1976, convert to microform in accordance with CFR 101-11.506-1(a) 36 CFR 1230 . Destroy paper copies after verification of microform. Microform: Destroy when superceded or when carrier goes out of business. Do not transfer to FRC.			
2.	<u>Operating Rights Docket Case Files:</u> A. Case Files Opened Prior to 1977 Destroy when 50 years old or when the ICC has verified that a copy of the operating right certificate is deposited in the Motor Carrier, Water Carrier, and Freight Forwarders certificate files. B. Case Files Opened After 1977			4, items

REQUEST FOR RECORDS DISPOSITION AUTHORITY – CONTINUATION

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7 ITEM NO	8 DESCRIPTION OF ITEM <i>(With Inclusive Dates or Retention Periods)</i>	9. GRS OR SUPERSEDED JOB CITATION	10 ACTION TAKEN <i>(NARS USE ONLY)</i>
	<ol style="list-style-type: none"> 1. Paper records: Destroy upon verification of microform or when 8 years old, whichever comes first. 2. Microform: Transfer to FRC when 3 years old. Destroy when 8 years old. 		