

REQUEST FOR RECORDS DISPOSITION AUTHORITY
(See Instructions on reverse)

LEAVE BLANK

JOB NO.

N1-142-89-18

DATE RECEIVED

4/3/89

TO: GENERAL SERVICES ADMINISTRATION
NATIONAL ARCHIVES AND RECORDS SERVICE, WASHINGTON, DC 20408

NOTIFICATION TO AGENCY

In accordance with the provisions of 44 U.S.C. 3303a the disposal request, including amendments, is approved except for items that may be marked "disposition not approved" or "withdrawn" in column 10. If no records are proposed for disposal, the signature of the Archivist is not required.

1. FROM (Agency or establishment)

Tennessee Valley Authority

2. MAJOR SUBDIVISION

Facilities and Services

3. MINOR SUBDIVISION

Records Management Policy and Planning

4. NAME OF PERSON WITH WHOM TO CONFER

Ronald E. Brewer

5. TELEPHONE EXT.

615/751-2520

DATE

4/25/90

ARCHIVIST OF THE UNITED STATES



6. CERTIFICATE OF AGENCY REPRESENTATIVE

I hereby certify that I am authorized to act for this agency in matters pertaining to the disposal of the agency's records; that the records proposed for disposal in this Request of _____ page(s) are not now needed for the business of this agency or will not be needed after the retention periods specified; and that written concurrence from the General Accounting Office, if required under the provisions of Title 8 of the GAO Manual for Guidance of Federal Agencies, is attached.

A. GAO concurrence: is attached; or is unnecessary.

B. DATE 6/29/89	C. SIGNATURE OF AGENCY REPRESENTATIVE 	D. TITLE Assistant TVA Archivist
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7. ITEM NO.	8. DESCRIPTION OF ITEM (With Inclusive Dates or Retention Periods)	9. GRS OR SUPERSEDED JOB CITATION	10. ACTION TAKEN (NARS USE ONLY)
	<p>Add the following item to Property and Services Comprehensive Records Schedule:</p> <p>IX.4. Kodak Negative File</p> <p>(See attached for description.)</p> <p>All changes to this proposed schedule have been approved by:</p> <p> 3/29/90 NARA appraiser date</p> <p> 3/9/90 Agency representative date</p>		

IX.4. KODAK NEGATIVE FILE

In 1981, the Kodak Negative File, consisting of approximately 531,000 negatives, was transferred from the Information Office and the Office of Engineering Design and Construction to the Knoxville Records Center. The Information Office and the Office of Engineering Design and Construction relinquished responsibility of the file, and it became the responsibility of the Office Support Services Department (formerly Office Service Branch). Approximately 50 percent of the negatives are on nitrate base film. The negatives are of construction projects, activities at TVA's dams, steam plants, and nuclear plants, and also include activities such as the "Scenic Rivers", CCC camps, celebrations, floods, etc.. The negatives are being reviewed and duplicates and blank negatives are being separated for ultimate disposal. As part of the project an index will be developed to assist in retrieval. When the project of purging the file is complete, the remaining negatives will be transferred to the National Archives.

DISPOSITION

- A. Permanent. Transfer to the National Archives ~~when the purging project is complete.~~ IN CALENDAR YEAR 1992.
- B. Duplicates
Destroy when identified as duplicate copy.
- C. FINDING AIDS
PERMANENT. TRANSFER WITH CORRESPONDING PHOTOGRAPHS.