

REQUEST FOR RECORDS DISPOSITION AUTHORITY		LEAVE BLANK (NARA use only)	
TO NATIONAL ARCHIVES and RECORDS ADMINISTRATION (NIR) WASHINGTON, DC 20408		JOB NUMBER	<i>NI-142-99-3</i>
1 FROM (Agency or establishment)  TENNESSEE VALLEY AUTHORITY		DATE RECEIVED	<i>3-09-99</i>
2 MAJOR SUBDIVISION		NOTIFICATION TO AGENCY	
3 MINOR SUBDIVISION		In accordance with the provision of 44 U S C 3303a the disposition request, including amendments, is approved except for may items that be marked "disposition not approved" or "withdrawn" in column 10	
4 NAME OF PERSON WITH WHOM TO CONFER	5 TELEPHONE		
VICKI CALLAHAN	423-751-6249	DATE	ARCHIVIST OF THE UNITED STATES
6 AGENCY CERTIFICATION I hereby certify that I am authorized to act for this agency in matters pertaining to the disposition of its records and that the records proposed on the attached (1) page(s) are not now needed for the business of this agency or will not be needed after the retention periods specified, and that written concurrence from the General Accounting Office, under the provisions of Title 8 of the GAO Manual for Guidance of Federal Agencies, <input checked="" type="checkbox"/> is not required, <input type="checkbox"/> is attached, or <input type="checkbox"/> has been requested		<i>6-29-99</i>	<i>John W. Carl</i>
DATE	SIGNATURE OF AGENCY REPRESENTATIVE	TITLE	
2/24/99	<i>Georgia S. Greene</i>	Assistant TVA Archivist	
7. ITEM NO.	8. DESCRIPTION OF ITEM AND PROPOSED DISPOSITION	9. GRS OR SUPERSEDED JOB CITATION	10. ACTION TAKEN (NARA USE ONLY)
	<p>TVA SCHEDULE I RECORDS COMMON TO MOST OFFICES</p> <p>Electronic Mail and Word Processing System Copies</p> <p>Electronic copies of records that are created on electronic mail and word processing systems and used solely to generate a recordkeeping copy of the records covered by other records schedules Also includes electronic copies of records created on electronic mail and word processing systems that are maintained for updating, revision, or dissemination</p> <p>a Copies that have no further administrative value after the recordkeeping copy is made Includes copies maintained by individuals in personal files, personal electronic mail directories, or other personal directories on hard disk or network drives, and copies of shared network drives that are used only to produce the recordkeeping copy</p> <p>Destroy/delete within 180 days after the recordkeeping copy has been produced</p> <p>b Copies used for dissemination, revision, or updating that are maintained in addition to the recordkeeping copy</p> <p>Destroy/delete when dissemination, revision, or updating is completed</p> <p>c Exceptions to the above disposition</p> <p>Refer to organization's comprehensive records schedule for exceptions</p>		

JUL 22 1999 *MAH* Copy to: Agency