

**REQUEST FOR AUTHORITY  
TO DISPOSE OF RECORDS**

*(See Instructions on Reverse)*

*3 items*

*RG 142*

TO: **GENERAL SERVICES ADMINISTRATION,  
NATIONAL ARCHIVES AND RECORDS SERVICE, WASHINGTON, D.C. 20408**

1. FROM (AGENCY OR ESTABLISHMENT)  
**TENNESSEE VALLEY AUTHORITY**

2. MAJOR SUBDIVISION

3. MINOR SUBDIVISION

4. NAME OF PERSON WITH WHOM TO CONFER  
**Ronald E. Brewer**

5. TEL. EXT. 615  
**755-3351**

6. CERTIFICATE OF AGENCY REPRESENTATIVE:

| LEAVE BLANK   |   |
|---|---|
| DATE RECEIVED<br><b>JAN 13 1976</b>   | JOB NO.<br><b>NC1-142-76-2</b>                                |
| NOTIFICATION TO AGENCY  |   |
| In accordance with the provisions of 44 U.S.C. 3303a the disposal request, including amendments, is approved except for items that may be stamped "disposal not approved" or "with-drawn" in column 10. |   |
| <i>1-23-76</i><br>Date  | <i>James B. [Signature]</i><br>Archivist of the United States |

I hereby certify that I am authorized to act for this agency in matters pertaining to the disposal of the agency's records; that the records proposed for disposal in this Request of \_\_\_\_\_ page(s) are not now needed for the business of this agency or will not be needed after the retention periods specified.

*1/5/76*

*Ronald E. Brewer*  
(Signature of Agency Representative)

Assistant TVA Archivist

(Date)

(Signature of Agency Representative)

(Title)

| 7. ITEM NO. | 8. DESCRIPTION OF ITEM<br>(With Inclusive Dates or Retention Periods)   | 9. SAMPLE OR JOB NO. | 10. ACTION TAKEN |
|-------------|---|----------------------|------------------|
| 1.          | <p align="center"><u>OFFICE OF POWER</u></p> <p><u>Nuclear Safety Review Board Minutes</u></p> <p>The Nuclear Safety Review Board Meetings are held as required and the minutes of the meetings are used to advise the Manager of the Office of Power on nuclear safety related items at nuclear generating plants. Since they are safety related, they are quality assurance records.</p> <p>The record copy is maintained in the Manager's files and are needed for the life of the plant (40 yrs.). Informational copies are distributed in TVA and can be destroyed at the option of the receiving office. Therefore, I suggest the following retention periods:</p> <p>Record Copy - <del>Life of plant</del>*<br/>Duplicate copies - Destroy at option not to exceed 2 yrs.</p> <p><i>*Permanent. A copy will be offered to the National Archives and Records Service upon disposal of the plant. (Signature) 1/23/76</i></p> | X                    |                  |

*Copy to Agency + Atlanta 1-27-76*

**REQUEST FOR AUTHORITY TO DISPOSE OF RECORDS—Continuation Sheet**

| 7.<br>ITEM NO. | 8. DESCRIPTION OF ITEM<br>(WITH INCLUSIVE DATES OR RETENTION PERIODS)  | 9.<br>SAMPLE OR<br>JOB NO. | 10.<br>ACTION TAKEN |
|----------------|--|----------------------------|---------------------|
| 2.             | <p style="text-align: center;"><u>DIVISION OF ENGINEERING DESIGN</u></p> <p><u>Computer printouts of analyses of structures</u></p> <p>These are printouts of analyses of Category I (Category or Class I status identifies equipment or structures whose failure or damage could release significant amounts of radioactive material) structures at TVA nuclear power plants. These analyses are quality assurance (QA) records required to be kept by the Nuclear Regulatory Commission (NRC) for the life of the plant. The printout is needed in hard copy form one year after the analysis has been completed. Therefore, I suggest the following retention periods:</p> <p style="padding-left: 40px;">Printout - 1 calendar year after completion of analysis<br/>                     Microfilm - Life of plant or until superseded</p>  | X                          |                     |
| 3.             | <p style="text-align: center;"><u>OFFICE OF ENGINEERING DESIGN AND CONSTRUCTION, QUALITY ASSURANCE STAFF</u></p> <p><u>Quality Assurance Procedures</u></p> <p>Quality Assurance Procedures delineate the requirements for the design, manufacture, procurement, inspection, storage and installation of safety-related equipment and documentation required for generating stations as required by the National Regulatory Commission. These records must also comply with the security storage requirements as specified in ANSI Standard N45.2.9.</p> <p>These records are distributed to all manual holders (QA) in the Office of Engineering Design and Construction. The record copy is maintained by the OEDC Quality Assurance Staff and will remain applicable to future projects. Therefore, I suggest the following retention period:</p> <p style="padding-left: 40px;">Original paper copy - Destroy immediately after microfilming<br/>                     Microfilm copy - 20 yrs. after microfilming or when superseded.</p> <p>These records will be microfilmed in accordance with FPMR 101-11.4 and FPMR 101-11.5.</p> | X                          |                     |