

REQUEST FOR RECORDS DISPOSITION AUTHORITY
(See Instructions on reverse)

LEAVE BLANK	
JOB NO NC1-142-76-14	
DATE RECEIVED MAY 27 1976	
NOTIFICATION TO AGENCY	
In accordance with the provisions of 44 U.S.C. 3303a the disposal request, including amendments, is approved except for items that may be stamped "disposal not approved" or "withdrawn" in column 10	
JUN 21 1976 <i>Date</i>	<i>James E. O'Neill</i> <i>Archivist of the United States</i>
ACTIVE	

TO **GENERAL SERVICES ADMINISTRATION,
NATIONAL ARCHIVES AND RECORDS SERVICE, WASHINGTON, DC 20408**

1. FROM (AGENCY OR ESTABLISHMENT)
Tennessee Valley Authority

2. MAJOR SUBDIVISION
Division of Construction

3. MINOR SUBDIVISION
Construction Services Branch

4. NAME OF PERSON WITH WHOM TO CONFER
Ronald E. Brewer

5. TEL EXT
615-755-3351

6. CERTIFICATE OF AGENCY REPRESENTATIVE

I hereby certify that I am authorized to act for this agency in matters pertaining to the disposal of the agency's records; that the records proposed for disposal in this Request of _____ page(s) are not now needed for the business of this agency or will not be needed after the retention periods specified.

A Request for immediate disposal.

B Request for disposal after a specified period of time or request for permanent retention.

C. DATE <u>5-19-76</u>	D. SIGNATURE OF AGENCY REPRESENTATIVE <i>Ronald E. Brewer</i>	E. TITLE <u>Assistant TVA Archivist</u>
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7. ITEM NO	8. DESCRIPTION OF ITEM (With Inclusive Dates or Retention Periods)	9. SAMPLE OR JOB NO	10. ACTION TAKEN
1	<p align="center"><u>DIVISION OF CONSTRUCTION</u></p> <p align="center"><u>CONSTRUCTION SERVICES BRANCH</u></p> <p><u>Equipment Records</u></p> <p>Construction Services Branch maintains records on all TVA construction equipment used by TVA construction forces. These records need to be retained for the life of the equipment.</p> <p>Because TVA is participating in construction activities at an increasing number of sites and continually requires additional equipment, the volume of these records is steadily increasing.</p> <p>We propose to microfilm these records on 16mm film in cartridge. As the equipment is retired, the microfilm will be destroyed.</p> <p>For these reasons, we request the following retention periods:</p> <p><i>Copy to Agency 7-1-76</i></p>		

REQUEST FOR AUTHORITY TO DISPOSE OF RECORDS—Continuation Sheet

7. ITEM NO.	8. DESCRIPTION OF ITEM (WITH INCLUSIVE DATES OR RETENTION PERIODS)	9. SAMPLE OR JOB NO.	10. ACTION TAKEN
	<p>Paper Copy: Destroy after legible microfilm obtained</p> <p>Microfilm: Destroy as equipment is retired.</p> <p>These records will be microfilmed in accordance with FPMR 101-11.4 and FPMR 101-11.5.</p>		