

REQUEST FOR RECORDS DISPOSAL AUTHORITY
(See Instructions on reverse)

and NCO 5 Mar 81

TO: **GENERAL SERVICES ADMINISTRATION,
NATIONAL ARCHIVES AND RECORDS SERVICE, WASHINGTON, DC 20408**

1. FROM (AGENCY OR ESTABLISHMENT)

Tennessee Valley Authority

2. MAJOR SUBDIVISION

Office of Management Services

3. MINOR SUBDIVISION

Division of Purchasing

4. NAME OF PERSON WITH WHOM TO CONFER

Ronald E. Brewer

5. TEL EXT

FTS 857-3351

LEAVE BLANK	
JOB NO <u>NCI. 142-81-9</u>	
DATE RECEIVED <u>March 5, 1981</u>	
NOTIFICATION TO AGENCY	
In accordance with the provisions of 44 U.S.C. 3303a the disposal request, including amendments, is approved except for items that may be stamped "disposal not approved" or "withdrawn" in column 10.	
<u>6-11-81</u> Date	<u><i>Robert Hays</i></u> Archivist of the United States

6. CERTIFICATE OF AGENCY REPRESENTATIVE

I hereby certify that I am authorized to act for this agency in matters pertaining to the disposal of the agency's records; that the records proposed for disposal in this Request of 2 page(s) are not now needed for the business of this agency or will not be needed after the retention periods specified.

A Request for immediate disposal.

B Request for disposal after a specified period of time or request for permanent retention.

C. DATE	D. SIGNATURE OF AGENCY REPRESENTATIVE	E. TITLE
2-27-81	<i>Ronald E. Brewer</i>	Assistant TVA Archivist

7. ITEM NO	8. DESCRIPTION OF ITEM (With Inclusive Dates or Retention Periods)	9. SAMPLE OR JOB NO.	10. ACTION TAKEN
	<p><u>Coal Mine Quality Performance Records</u></p> <p>When a contract is awarded to a coal company for purchase of coal, form TVA 9666, Coal Mine Quality Performance Records, is kept on the coal mine from which the company takes coal. The form lists the state, county, and seam from which the coal will be taken along with the producer's name, identification of the mine, and the type of operation. As shipments are received by TVA, samples of the coal are taken from each shipment and tested to determine coal quality; the results on each shipment are posted to the form until the contract is fulfilled.</p> <p>The information on this form constitutes a comprehensive record of coal quality from the company's open and closed contracts and is valued as historical reference material as this form is the only record available within TVA relating to the quality of coal in specific areas. When additional coal is purchased, this form is used to compare and evaluate offers received from coal companies to determine if their bid is representative of coal in the area.</p>		<i>1 item</i>

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Closed Out: 6-16-81: R.T.D.
Copy to Agency, 4NC & NNR

REQUEST FOR AUTHORITY TO DISPOSE OF RECORDS—Continuation Sheet

7. ITEM NO	8. DESCRIPTION OF ITEM (WITH INCLUSIVE DATES OR RETENTION PERIODS)	9. SAMPLE OR JOB NO.	10. ACTION TAKEN
	<p>The forms are filed alphabetically by name of state then name of mine and have an accumulation of 4.03 cu. ft. since 1955 when use of the form began. No copies are made, and the originals are maintained in the Fuels Procurement Branch Files.</p> <p><u>Disposition</u></p> <p>Retain for life of agency. Destroy in agency when no longer needed for reference purposes.</p> <p>RTB 5/21/81</p>		