

REQUEST FOR RECORDS DISPOSITION AUTHORITY
(See Instructions on reverse)

LEAVE BLANK

JOB NO

NI-220-89-8

DATE RECEIVED

4-28-89

TO GENERAL SERVICES ADMINISTRATION
NATIONAL ARCHIVES AND RECORDS SERVICE, WASHINGTON, DC 20408

1 FROM (Agency or establishment)

The National Council on Public Works Improvement

2 MAJOR SUBDIVISION

3 MINOR SUBDIVISION

NOTIFICATION TO AGENCY

In accordance with the provisions of 44 U.S.C. 3303a the disposal request, including amendments, is approved except for items that may be marked "disposition not approved" or "withdrawn" in column 10. If no records are proposed for disposal, the signature of the Archivist is not required.

4 NAME OF PERSON WITH WHOM TO CONFER

5 TELEPHONE EXT

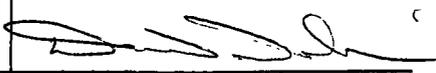
DATE

ARCHIVIST OF THE UNITED STATES

Pamela L. Reynolds

653-5640

8/22/89



6. CERTIFICATE OF AGENCY REPRESENTATIVE

I hereby certify that I am authorized to act for this agency in matters pertaining to the disposal of the agency's records, that the records proposed for disposal in this Request of _____ page(s) are not now needed for the business of this agency or will not be needed after the retention periods specified, and that written concurrence from the General Accounting Office, if required under the provisions of Title 8 of the GAO Manual for Guidance of Federal Agencies, is attached

A GAO concurrence is attached, or is unnecessary

B DATE

C. SIGNATURE OF AGENCY REPRESENTATIVE

D TITLE

4/25/89



Administrative Officer

7
ITEM
NO

8 DESCRIPTION OF ITEM
(With Inclusive Dates or Retention Periods)

9 GRS OR
SUPERSEDED
JOB
CITATION

10 ACTION
TAKEN
(NARS USE
ONLY)

The National Council on Public Works Improvement was created by the Public Works Improvement Act of 1984 (P.L. 98-501) to assess the state of America's infrastructure. It's responsibility was to submit to the President and the Congress, no later than February 15, 1986, February 15, 1987, and February 15, 1988, a report on the state of the Nation's infrastructure. The Council ceased to exist on April 15, 1988.

7 items

Copy sent to NRS MT 8/28/89

REQUEST FOR RECORDS DISPOSITION AUTHORITY – CONTINUATION

JOB NO.
N1-220-89-8

PAGE
2 OF 3

7 ITEM NO	8 DESCRIPTION OF ITEM <i>(With Inclusive Dates or Retention Periods)</i>	9. GRS OR SUPERSEDED JOB CITATION	10 ACTION TAKEN <i>(NARS USE ONLY)</i>
1.	<p><u>Organizational Files</u> This series contains one folder of biographical information on Council members, a folder on the Council's overall operating budget and a second financial folder on budget apportionments which tracks the administrative history of the Council.</p> <p>Disposition: PERMANENT. Transfer immediately to the National Archives.</p>		
2.	<p><u>Commission and Public Hearing Meetings.</u> This series contains agendas, minutes, briefing materials for Council and Advisory Group meetings, Thinkers sessions, and public hearings. Public hearing records contain verbatim transcripts and printed materials submitted for the official record.</p> <p>Disposition: PERMANENT. Transfer immediately to the National Archives.</p>		
3.	<p><u>General Correspondence</u> This series contains general correspondence between the Council and Congress, public interest groups and experts, and contractors assigned to produce specific studies for the Council.</p> <p>Disposition: PERMANENT. Transfer immediately to the National Archives.</p>		
4.	<p><u>Press Releases and News Clippings</u> This series contains news clippings and press releases that were generated by the Council. Also included are clippings from articles and publications on various infrastructure issues. Most of the clippings cover the media's reactions to the Council's final report.</p> <p>Disposition: PERMANENT. Transfer immediately to the National Archives.</p>		
5.	<p><u>Speech Files</u> This series contains speeches given by the executive director and Council members from 1986-1988.</p> <p>Disposition: PERMANENT. Transfer immediately to the National Archives.</p>		

REQUEST FOR RECORDS DISPOSITION AUTHORITY – CONTINUATION		JOB NO N1-220-89-8	PAGE 3 OF 3
7 ITEM NO	8 DESCRIPTION OF ITEM (With Inclusive Dates or Retention Periods)	9 GRS OR SUPERSEDED JOB CITATION	10 ACTION TAKEN (NARS USE ONLY)
6.	<p><u>Audio-Visual Files</u> This series contains photographic prints, audio cassette tapes and video cassettes. The photographic prints cover Council at various public hearings and at the release of Council's reports. The audio cassette tapes are the official record copy of all of the Council's the meetings. The video cassette tapes document the media's response to the release of the Council's final report on 2/24/88.</p> <p>PHOTOGRAPHIC PRINTS A. Identified photographic prints Disposition: PERMANENT. Transfer immediately to the National Archives.</p> <p>B. Unidentified and non records photographic prints. Disposition: Destroy as authorized by GRS 21/4.</p> <p>AUDIO CASSETTE TAPES Disposition: PERMANENT. Transfer immediately to the National Archives.</p> <p>VIDEO CASSETTE TAPES A. Tapes that offer substantial visual documentation and analysis on Council activities as identified in the appraisal memo. Disposition: PERMANENT. Transfer immediately to the National Archives.</p> <p>b. Tapes that do not offer significant analysis of the Council's activities as identified in the appraisal memo. Disposition: Destroy immediately.</p>		
7.	<p><u>Published Reports and Unpublished Studies.</u> This series contains the record copy of the Council three reports, published on September 1986, June 1987 and February 24, 1988. This series also contains a large group of unpublished studies generated for Council by contractors.</p> <p>Disposition. PERMANENT. Transfer immediately to the National Archives.</p>		