

REQUEST FOR RECORDS DISPOSITION AUTHORITY		JOB NUMBER N1-220-96-12	
To: NATIONAL ARCHIVES and RECORDS ADMINISTRATION (NIR) WASHINGTON, DC 20408		DATE RECEIVED 10-29-96	
1. FROM (Agency or establishment) Delaware River Basin Commission		NOTIFICATION TO AGENCY In accordance with the provisions of 44 U.S.C. 3303a, the disposition request, including amendments, is approved except for items that may be marked "disposition not approved" or "withdrawn" in column 10.	
2. MAJOR SUBDIVISION			
3. MINOR SUBDIVISION			
4. NAME OF PERSON WITH WHOM TO CONFER Barbara Cranford	5. TELEPHONE 202-208-5761	DATE 1-10-97	ARCHIVIST OF THE UNITED STATES <i>John W. Cal</i>
6. AGENCY CERTIFICATION I hereby certify that I am authorized to act for this agency in matters pertaining to the disposition of its records and that the records proposed for disposal on the attached ____ page(s) are not now needed for the business of this agency or will not be needed after the retention periods specified; and that written concurrence from the General Accounting Office, under the provisions of Title 8 of the GAO manual for Guidance of Federal Agencies, <input checked="" type="checkbox"/> is not required; <input type="checkbox"/> is attached; or <input type="checkbox"/> has been requested.			
DATE 10/29/96	SIGNATURE OF AGENCY REPRESENTATIVE <i>Samuel Saunders</i>	TITLE <i>Records Mgt. Officer</i>	
7. Item No.	8. DESCRIPTION OF ITEM AND PROPOSED DISPOSITION	9. GRS OR SUPERSEDED JOB CITATION	10. ACTION TAKEN (NARA USE ONLY)
	Please see attached.		

Temporary Committees, Commissions and Boards
Delaware River Basin Commission
Attachment to SF 115 - N1-220-96-12

Item 1. **Meeting Files** - files consist of the records created in preparation for Commission meetings and upon completion of meetings, such as public hearing notices, agendas, discussion points, handouts, project review applications, transcripts to meetings where controversial topics were discussed, and minutes.

Volume on hand: 39 cubic feet
Date Span: Dec. 1961 to 1996
Arrangement is chronological.

Disposition: **PERMANENT**. Transfer to the National Archives and Records Administration upon approval of this schedule.

Item 2. **Budget Files** - included are expenditures, budget estimates and justifications, and correspondence between the headquarters office and the U.S. Commissioner; also included is such information as copies of Congressional bills and resolutions, copies of budget requests of the U.S. Army Corps of Engineers, and other information.

Disposition: **TEMPORARY**. Destroy upon approval of this schedule.

Item 3. **Delaware River Basin Commission Comprehensive Plans and Study Files**

a. *A Report on the Comprehensive Survey of the Water Resources of the Delaware River Basin, 1960.*

Volume on hand: 11 volumes - one cubic ft.
Date: 1960

Disposition: **PERMANENT**. Transfer to the National Archives and Records Administration upon approval of this schedule.

b. Conference hearing transcript to 1961 compact conference

Volume on hand: 1 ff
Date: 1961

Disposition: **PERMANENT**. Transfer to the National Archives and Records Administration upon approval of this schedule.

c. Interim plans/studies and final study.

Volume on hand: 3ff
Date Span: 1971-1982

Disposition: **PERMANENT**. Transfer to the National Archives and Records Administration upon approval of this schedule.

d. Working papers - federal, state, and public comments; federal Commissioner's notes; correspondence; copies of Congressional legislation permitting the amendment; copies of Congressional correspondence between the DRBC executive director and members of Congress; transcripts to public hearings; and drafts.

Disposition: **TEMPORARY**. Destroy upon approval of this schedule.

Item 4. **DRBC Annual Reports** - annual reports prepared by the nonfederal office of the DRBC, but reporting level of federal participation.

Volume on hand: 1/3 cf
Date Span: 1963 to 1995, 1964 is missing

Disposition: **PERMANENT**. Transfer to the National Archives and Records Administration upon approval of this schedule.

Item 5. **Speeches** - text to speeches given by the U.S. Commissioner.

Volume on hand: 1 ff
Date Span: 1962 to 1972

Disposition: **PERMANENT**. Transfer to the National Archives and Records Administration upon approval of this schedule.

Item 6. **Subject Files** - files consist of copies of background information from various sources, such as the Congressional Record, studies, federal and nonfederal correspondence and memoranda, as they pertain to projects and permit applications, and environmental issues.

Disposition: **TEMPORARY**. Destroy upon approval of this schedule.

Duplicative, fragmentary, nonrecord materials and items under the General Records Schedule may be disposed during archival processing without further permission from the Commission or the Department of Interior.