

**REQUEST FOR RECORDS DISPOSITION AUTHORITY**  
(See Instructions on reverse)

LEAVE BLANK	
JOB NO  <b>NCI 820 78 3</b>	
DATE RECEIVED <b>30 MAR 1978</b>	
NOTIFICATION TO AGENCY  In accordance with the provisions of 44 U.S.C. 3303a the disposal request, including amendments, is approved except for items that may be stamped "disposal not approved" or "withdrawn" in column 10	
<b>4-3-78</b> <i>Date</i>	<i>James B. Rhoads</i> <i>Archivist of the United States</i>

TO **GENERAL SERVICES ADMINISTRATION,  
NATIONAL ARCHIVES AND RECORDS SERVICE, WASHINGTON, DC 20408**

1. FROM (AGENCY OR ESTABLISHMENT)  
General Services Administration

2. MAJOR SUBDIVISION  
National Archives and Records Service

3. MINOR SUBDIVISION  
Records Disposition Division

4. NAME OF PERSON WITH WHOM TO CONFER  
Thomas W. Wadlow

5. TEL EXT  
724-1625

6. CERTIFICATE OF AGENCY REPRESENTATIVE

I hereby certify that I am authorized to act for this agency in matters pertaining to the disposal of the agency's records; that the records proposed for disposal in this Request of 2 page(s) are not now needed for the business of this agency or will not be needed after the retention periods specified.

- A Request for immediate disposal.**
- B Request for disposal after a specified period of time or request for permanent retention.**

C. DATE <b>3/27/78</b>	D. SIGNATURE OF AGENCY REPRESENTATIVE <i>Thomas W. Wadlow</i>	E. TITLE <u>Director, Records Disposition Division</u>
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7. ITEM NO	8. DESCRIPTION OF ITEM (With Inclusive Dates or Retention Periods)	9. SAMPLE OR JOB NO.	10. ACTION TAKEN
1.	<p>RECORDS OF THE COMMISSION ON THE ORGANIZATION OF THE GOVERNMENT OF THE DISTRICT OF COLUMBIA</p> <p>FINAL REPORT BACKGROUND FILES. 1971-72. 26 c.f.</p> <p>Arranged by chapter of the final report and thereunder by subject.</p> <p>Primarily background and working papers, such as reference publications from local governments, correspondence requesting statistics and other information from D.C. and other governmental units, drafts of staff papers, responses to questionnaires and surveys, copies of studies, and drafts and comments on various chapters of the Commission's final report and on task force reports, apparently accumulated by the various task forces, plus a small amount of task force meeting agenda and minutes and administrative memoranda on the progress of various studies. (Accession 233-74-5, Boxes 1-26)</p> <p>DESTROY immediately upon approval of this schedule.</p>		<i>3 items</i>

115-107 *Copies to NNF, NW, DC Gov.*  
*4/13/78*  
*plw*

## Request for Records Disposition Authority - Continuation

JOB NO.  
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7. ITEM NO	8. DESCRIPTION OF ITEM (With Inclusive Dates or Retention Periods)	9. SAMPLE OR JOB NO	10. ACTION TAKEN
2.	<p>GENERAL ADMINISTRATIVE FILES. 1971-72. 7 c.f.</p> <p>Arranged numerically by subject.</p> <p>Mostly office copies of routine housekeeping records, such as vouchers, payroll records, and personnel files, but also some meeting agenda, records relating to the termination of the Commission, general correspondence and staff memoranda, Fiscal Affairs Task Force files, and exhibits and written statements submitted to the Commission at its public hearing. (Accession No. 233-74-5, Boxes 27-33).</p> <p>DESTROY immediately upon approval of this schedule.</p>		
3.	<p>PUBLICATIONS FILE. 1972. 6 c.f.</p> <p>Arranged by volume of report.</p> <p>Printer's galleys and page proofs for the three volumes of the Commission's final report. (Accession No. 233-75-0001, Boxes 1-6)</p> <p>DESTROY immediately upon approval of this schedule.</p>		