

REQUEST FOR RECORDS DISPOSITION AUTHORITY
(See Instructions on reverse)

LEAVE BLANK	
JOB NO	NCL-293-81-2
DATE RECEIVED	April 23, 1981
NOTIFICATION TO AGENCY	
In accordance with the provisions of 44 U.S.C. 3303a the disposal request, including amendments, is approved except for items that may be stamped "disposal not approved" or "withdrawn" in column 10.	
Date	8-4-81 <i>Edward Uheldo</i> Acting Archivist of the United States

TO GENERAL SERVICES ADMINISTRATION,
NATIONAL ARCHIVES AND RECORDS SERVICE, WASHINGTON, DC 20408

1. FROM (AGENCY OR ESTABLISHMENT)
General Services Administration
2. MAJOR SUBDIVISION
National Archives and Records Service
3. MINOR SUBDIVISION
Office of Federal Records Centers

4. NAME OF PERSON WITH WHOM TO CONFER
Ronald L. Heise, NCD

5. TEL EXT
724-9279

6. CERTIFICATE OF AGENCY REPRESENTATIVE

I hereby certify that I am authorized to act for this agency in matters pertaining to the disposal of the agency's records; that the records proposed for disposal in this Request of 3 page(s) are not now needed for the business of this agency or will not be needed after the retention periods specified.

- A Request for immediate disposal.
- B Request for disposal after a specified period of time or request for permanent retention.

C. DATE	D. SIGNATURE OF AGENCY REPRESENTATIVE	E. TITLE	9. SAMPLE OR JOB NO	10. ACTION TAKEN
7/29/81	<i>Raymond M. Morley</i>	Director Records Disposition Division		
7. ITEM NO	8. DESCRIPTION OF ITEM (With Inclusive Dates or Retention Periods)		9. SAMPLE OR JOB NO	10. ACTION TAKEN
1.	<p>Records of the Wage and Salary Stabilization Boards of the Economic Stabilization Agency (Record Group 293).</p> <p><u>CONSTRUCTION INDUSTRY STABILIZATION COMMISSION (CISC).</u></p> <p><u>Minutes of the CISC.</u> Carbon copies of decisions and actions taken by the Commission. Arranged chronologically - June 19, 1951-February 6, 1953. 1 cubic foot.</p> <p>a. PERMANENT. Offer to NARS when 30 years old. (WNRC Acc. 293-53A0456/1)</p> <p>b. Incomplete processed copies. DESTROY IMMEDIATELY (WNRC Acc. 293-55A0482/150-151).</p>		II-NNA-498/1a	
2.	<p><u>Agendas of the CISC.</u> Copy of agenda for each meeting with related informational materials for the Commissioners. Arranged chronologically - August 22, 1951-February 2, 1953. 2 cubic feet.</p> <p>PERMANENT. Offer to NARS when 30 years old. (WNRC Acc. 293-53A0456/2-3).</p>			

*Closed Out: 8-6-81: R.T.
Copy sent to NCR, NNB, NNF & Agency*

12 items

REQUEST FOR AUTHORITY TO DISPOSE OF RECORDS—Continuation Sheet

7. ITEM NO.	8. DESCRIPTION OF ITEM (WITH INCLUSIVE DATES OR RETENTION PERIODS)	9. SAMPLE OR JOB NO.	10. ACTION TAKEN
3.	<p><u>Wage Rate Decisions.</u> Decisions of the CISC on cases brought before the Commission. Arranged numerically by case number 200-12029. 5 cubic feet.</p> <p>DESTROY IMMEDIATELY. (WNRC Acc. 293-53A0456/4-8).</p>		
4.	<p><u>Chronological Files.</u> Copies reference of all outgoing correspondence.</p> <p>DESTROY IMMEDIATELY. (WNRC Acc. 293-53A0456/9-11).</p>	II-NNA-498/4	
5.	<p><u>Employer Reports (Form WS-6a).</u> Report of Increases in Wages, Salaries, and/or other Compensation, received from employers as required by General Wage Regulation 6, 1951-52. Arranged by name of company. 9 cubic feet.</p> <p>DESTROY IMMEDIATELY. (WNRC Acc. 293-53A0456/12-20).</p>	II-NNA-498/1c	
6.	<p><u>Area Wage Rate Decision Files.</u> Decisions of the CISC on cases brought before the Commission, and related materials. Arranged alphabetically by State and thereunder by type of job (plumber, carpenter, etc.). 10 cubic feet.</p> <p>DESTROY IMMEDIATELY. PERMANENT. Offer to NARS when 30 years old.</p> <p>(WNRC Acc. 293-53A0456/21-30).</p>	II-NNA-498/1h	
7.	<p><u>General Subject Files.</u> Consists mainly of correspondence with industrial organizations, labor unions and the public. Also contains small amount of routine administrative materials and reports on work progress.</p> <p>DESTROY IMMEDIATELY. (WNRC Acc. 293-53A0456/31-34 (part)).</p>	II-NNA-498/1e and 3c.	
8.	<p><u>Issuances of the CISC.</u> Organizational chart and issuances of the CISC relating to internal procedures. Arranged chronologically. 6 inches.</p> <p>PERMANENT. Offer to NARS when 30 years old. (WNRC Acc. 293-53A0456/34 (part)).</p>		

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7. ITEM NO.	8. DESCRIPTION OF ITEM (WITH INCLUSIVE DATES OR RETENTION PERIODS)	9. SAMPLE OR JOB NO.	10. ACTION TAKEN
9.	<p><u>Closed Case Files of the CISC.</u> Case files showing action taken with respect to petitions for approval of rate adjustments, consisting of copies of applicable wage and collective bargaining agreements, petitions, analyses, decisions, and related materials. Arranged numerically by case number. 155 cubic feet.</p> <p>DESTROY IMMEDIATELY. (Includes but not limited to WNRC Acc. 293-55A0482/1-145 and 293-56A234/1-10).</p>	II-NNA-498/2	
10.	<p><u>Indexes to Case Files.</u> 3x5 card indexes to case files showing case number and name of employer or company. One set is arranged alphabetically by name of company and one set is arranged alphabetically by State. Four four drawer file cabinets.</p> <p>DESTROY IMMEDIATELY. (WNRC Acc. 293-55A0482/152-155).</p>	II-NNA-498/2	
11.	<p><u>Transfer Cards.</u> Cards showing the transfer of case files from one office or individual to another in CISC. Arranged numerically by case number. 4 cubic feet.</p> <p>DESTROY IMMEDIATELY. (WNRC Acc. 293-55A0482/146-149).</p>		