

**REQUEST FOR RECORDS DISPOSITION AUTHORITY**  
 / (See Instructions on reverse)

19 APR PM

TO: **GENERAL SERVICES ADMINISTRATION,  
 NATIONAL ARCHIVES AND RECORDS SERVICE, WASHINGTON, DC 20408**

1. FROM (AGENCY OR ESTABLISHMENT)  
 Federal Maritime Commission

2. MAJOR SUBDIVISION  
 N/A

3. MINOR SUBDIVISION  
 N/A

4. NAME OF PERSON WITH WHOM TO CONFER

M. Louise Butler

5. TEL. EXT

523-5326

LEAVE BLANK	
JOB NO.	NCI-358-82-1
DATE RECEIVED	April 19, 1982
NOTIFICATION TO AGENCY	
In accordance with the provisions of 44 U.S.C. 3303a the disposal request, including amendments, is approved except for items that may be stamped "disposal not approved" or "withdrawn" in column 10	
5/11/82 <i>Date</i>	<i>Ronald D. Murphy</i> <i>Archivist of the United States</i>

6. CERTIFICATE OF AGENCY REPRESENTATIVE.

I hereby certify that I am authorized to act for this agency in matters pertaining to the disposal of the agency's records; that the records proposed for disposal in this Request of 1 page(s) are not now needed for the business of this agency or will not be needed after the retention periods specified.

**A** Request for immediate disposal.

**B** Request for disposal after a specified period of time or request for permanent retention.

C. DATE	D. SIGNATURE OF AGENCY REPRESENTATIVE	E. TITLE	9. SAMPLE OR JOB NO.	10. ACTION TAKEN
4/13/82	<i>Ronald D. Murphy</i>	Records Management Officer		
7. ITEM NO.	8. DESCRIPTION OF ITEM (With Inclusive Dates or Retention Periods)		9. SAMPLE OR JOB NO.	10. ACTION TAKEN
55	Information Circulars (Form FMC-9) contains forms filed by or on behalf of common carriers by water and other persons subject to the Shipping Act, 1916, as amended, and related Acts, covering affiliations, operations and services of carriers.  <del>Close file when carrier ceases operations and retain in office until 5 years old. Transfer to WARC and destroy when 10 years old.</del> Destroy Immediately		358-81-2 item 55	

*Per telephone conversation with M. Butler of 4-16-82*

*1 item*

*Mass Data Change Sheet Not Required  
 Closed Out: 5-13-82: K.T.A. Copy to Agency*