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| REQUEST FOR RECORDS DISPOSITION AUTHORITY <i>(See Instructions on reverse)</i> | | LEAVE BLANK (NARA use only) | |
| TO NATIONAL ARCHIVES and RECORDS ADMINISTRATION (NIR) WASHINGTON, DC 20408 | | JOB NUMBER | |
| | | N1-424-92-1 | |
| 1. FROM (Agency or establishment) U.S. Consumer Product Safety Commission | | DATE RECEIVED | |
| 2. MAJOR SUBDIVISION Directorate for Administration | | 7-16-92 | |
| 3. MINOR SUBDIVISION Information and Records | | NOTIFICATION TO AGENCY | |
| 4. NAME OF PERSON WITH WHOM TO CONFER | | In accordance with the provisions of 44 U.S.C. 3303a the disposition request, including amendments, is approved except for items that may be marked "disposition not approved" or "withdrawn" in column 10. | |
| 5. TELEPHONE | | | |
| C. G. Welch | 301-504-0108 | DATE | ARCHIVIST OF THE UNITED STATES |
| | | 10/27/92 | <i>Claudia M. ...</i> |

6. AGENCY CERTIFICATION
I hereby certify that I am authorized to act for this agency in matters pertaining to the disposition of its records and that the records proposed for disposal on the attached ___ page(s) are not now needed for the business of this agency or will not be needed after the retention periods specified; and that written concurrence from the General Accounting Office, under the provisions of Title 8 of the GAO Manual for Guidance of Federal Agencies,

is not required; is attached; or has been requested.

| | | |
|-----------|------------------------------------|---------------------------------|
| DATE | SIGNATURE OF AGENCY REPRESENTATIVE | TITLE |
| 2 July 92 | <i>C. G. Welch</i> C. G. Welch | Information and Records Officer |

| 7. ITEM NO. | 8. DESCRIPTION OF ITEM AND PROPOSED DISPOSITION | 9. GRS OR SUPERSEDED JOB CITATION | 10. ACTION TAKEN (NARA USE ONLY) |
|-------------|---|-----------------------------------|----------------------------------|
| 1. | <p>Citation, Injunction, Seizure, Criminal, Prosecution and Consent Negotiation and Order Files. (Amendment to Item 41)</p> <p>Reports, correspondence, recommendations, notes, records and all related documents pertaining to the subject legal actions and to permanent abeyance actions, excluding Section 15 Case Files and Regulated Product files.</p> <p>a. Office of Record: PERMANENT. Retire to Washington National Records Center when 5 years old. Transfer to NARA when 10 years old.</p> <p>b. Other Offices: TEMPORARY. Destroy when 3 years old or sooner if no longer needed.</p> | N1-424-76-1/41 | |
| 2. | <p>Section 15 Case Files. (Amendment to Item 41)</p> <p>Reports and correspondence concerning investigations of potential product defects by Compliance and Field Staff under Section 15, corrective actions, technical assessment of defects, telephone communication memos.</p> | | |

Copies sent to Agency, NN-W, NNT, NCF, NIA 11/13/92

a. Office of Record: **TEMPORARY**. Retire to Washington National Records Center 1 year after closure of file. Destroy 15 years after transfer.

3. Regulated Product Files. (Amendment to Item 41)

Enforcement program plans and evaluations for each fiscal year, including recommendations and comments on those programs from other Commission offices.

a. Office of Record: **TEMPORARY**. Retire to Washington National Records Center 10 years after cut-off. Destroy 20 years after transfer.

b. Other Offices: **TEMPORARY**. Destroy when no longer needed.

4. Recall Files. (Amendment to Item 41)

Reports and related correspondence initiating and closing regulated product files.

a. Office of Record: **TEMPORARY**. Retire to Washington National Records Center 1 year after closure. Destroy 10 years after transfer.

b. Other Offices: **TEMPORARY**. Destroy when no longer needed.