

REQUEST FOR RECORDS DISPOSITION AUTHORITY
(See Instructions on reverse)

TO: **GENERAL SERVICES ADMINISTRATION,
NATIONAL ARCHIVES AND RECORDS SERVICE, WASHINGTON, DC 20408**

1. FROM (AGENCY OR ESTABLISHMENT)
U.S. Nuclear Regulatory Commission

2. MAJOR SUBDIVISION
Office of Resource Management

3. MINOR SUBDIVISION
Division of Accounting and Finance

4. NAME OF PERSON WITH WHOM TO CONFER
Robert Wade

5. TEL. EXT
492-8540

LEAVE BLANK	
JOB NO	NCL-431-84-3
DATE RECEIVED	October 17, 1983
NOTIFICATION TO AGENCY	
In accordance with the provisions of 44 U.S.C. 3303a the disposal request, including amendments, is approved except for items that may be stamped "disposal not approved" or "withdrawn" in column 10	
Date	Archivist of the United States

6. CERTIFICATE OF AGENCY REPRESENTATIVE

I hereby certify that I am authorized to act for this agency in matters pertaining to the disposal of the agency's records; that the records proposed for disposal in this Request of _____ page(s) are not now needed for the business of this agency or will not be needed after the retention periods specified.

A Request for immediate disposal.

B Request for disposal after a specified period of time or request for permanent retention.

C. DATE 7/29/83	D. SIGNATURE OF AGENCY REPRESENTATIVE R. Stephen Scott	E. TITLE Records Officer
---------------------------	--	------------------------------------

7. ITEM NO	8. DESCRIPTION OF ITEM (With Inclusive Dates or Retention Periods)	9. SAMPLE OR JOB NO.	10. ACTION TAKEN
	<p>There is no prior schedule covering this material. This schedule covers machine readable records of the U.S. Nuclear Regulatory Commission.</p> <p><u>Automated Travel Advance System</u></p> <p>This automated system replaces a manual system. Under this automated system, travel advance activity will be recorded on a trip-by-trip basis with individual authorization balances as well as a cumulative balance for each traveler. In addition, the automated system will generate reports to provide detailed advance information to travelers and to management.</p> <p>Retain for 3 years, then erase and reuse tapes.</p> <p>This schedule will be an addition to NRC Schedule I, Part 7.</p>		Withdrawn