

REQUEST FOR RECORDS DISPOSITION AUTHORITY — CONTINUATION

JOB NUMBER

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7. ITEM NO.	8. DESCRIPTION OF ITEM AND PROPOSED DISPOSITION	9. GRS OR SUPERSEDED JOB CITATION	10. ACTION TAKEN (NARA USE ONLY)
2.	<p>Congressional Testimony.</p> <p>Testimony given by the chairman and commissioners before Congressional oversight and appropriations committees concerning the operations of the Commission and the U.S. Postal Service. Arranged chronologically. Volume on hand 4 cubic feet.</p> <p>PERMANENT. Close at end of tenure. Retain at the Commission for 3 years then transfer to the National Archives.</p>		
3.	<p>Original Notices, Comments, and Information Requests.</p> <p>Original copies of Commission generated notices, comments and information requests issued during rate and mail classification cases. Volume on hand 2 cubic feet. Arranged by docketed case number.</p> <p>TEMPORARY. Destroy when no longer needed for reference, not to exceed the life of the Commission.</p>		
4.	<p>Original Orders.</p> <p>Original copies of Commission generated orders issued in docketed cases. Volume on hand 10 cubic feet. Arranged numerically by order number.</p> <p>TEMPORARY. Destroy when no longer needed for reference, not to exceed the life of the Commission.</p>		

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7. ITEM NO.	8. DESCRIPTION OF ITEM AND PROPOSED DISPOSITION	9. GRS OR SUPERSEDED JOB CITATION	10. ACTION TAKEN (NARA USE ONLY)
5.	<p>Statements of Compliance.</p> <p>Signed statements by intervenors agreeing to confidentiality requirements for viewing of certain library references submitted by the U.S. Postal Service and intervenors in rate and mail classification cases. Volume on hand 1 cubic foot. Arranged by docketed case number.</p> <p>TEMPORARY. Cut off when case is closed. Destroy 1 year after cutoff.</p>		
6.	<p>Postal Visits.</p> <p>Reports issued by Commission staff after visits to selected U.S. Postal Service, and private mail handling facilities. Volume on hand 2 cubic feet. Arranged chronologically.</p> <p>TEMPORARY. Destroy when no longer needed for reference, not to exceed the life of the Commission.</p>		
7.	<p>Memoranda to the Commission.</p> <p>Memoranda written by the Legal Advisor (formerly the General Counsel) to the Commission advising and recommending courses of action on various legal issues. Volume on hand 5 cubic feet. Arranged chronologically.</p> <p>PERMANENT. Transfer to National Archives in 10 year blocks when newest record is 30 years old.</p>		