

Request for Records Disposition Authority

Records Schedule Number **DAA-0161-2015-0001**
Schedule Status **Approved**

Agency or Establishment **Farm Service Agency**
Record Group / Scheduling Group **Records of the Commodity Credit Corporation**
Records Schedule applies to **Agency-wide**
Schedule Subject **Tobacco Programs**
Internal agency concurrences will be provided **Yes**

Background Information **TLAP provides direct payment to tobacco growers and quota holders to help defray income loss resulting from the reduction in quota from the 1999 crop year to the 2000 crop year.**

Item Count

Number of Total Disposition Items	Number of Permanent Disposition Items	Number of Temporary Disposition Items	Number of Withdrawn Disposition Items
1	0	1	0

GAO Approval

Outline of Records Schedule Items for DAA-0161-2015-0001

Sequence Number	
1	Tobacco loss Assistance Program (TLAP) Disposition Authority Number: DAA-0161-2015-0001-0001

Records Schedule Items

Sequence Number	
1	<p data-bbox="363 421 922 453">Tobacco loss Assistance Program (TLAP)</p> <p data-bbox="363 474 1122 506">Disposition Authority Number · DAA-0161-2015-0001-0001</p> <p data-bbox="363 527 1446 634">Records include eligibility requirements, planted and considered planted, appeals payment registers, payment records, individuals producers folders, lists, reports, correspondence and other related records.</p> <p data-bbox="363 655 902 687">Final Disposition Temporary</p> <p data-bbox="363 708 837 740">Item Status Active</p> <p data-bbox="363 761 808 793">Is this item media neutral? Yes</p> <p data-bbox="363 815 808 921">Do any of the records covered by this item currently exist in electronic format(s) other than e-mail and word processing? Yes</p> <p data-bbox="363 942 808 1038">Do any of the records covered by this item exist as structured electronic data? Yes</p> <p data-bbox="363 1059 1175 1112">GRS or Superseded Authority Citation NC1-145-79-2, item 6a (in part)</p> <p data-bbox="363 1155 659 1187">Disposition Instruction</p> <p data-bbox="363 1208 1430 1272">Cutoff Instruction Cutoff at the end of the year in which last payment was made.</p> <p data-bbox="363 1293 1338 1325">Retention Period Destroy 3 year(s) after date of last payment</p> <p data-bbox="363 1368 656 1400">Additional Information</p> <p data-bbox="363 1421 935 1453">GAO Approval Not Required</p>

Agency Certification

I hereby certify that I am authorized to act for this agency in matters pertaining to the disposition of its records and that the records proposed for disposal in this schedule are not now needed for the business of the agency or will not be needed after the retention periods specified

Signatory Information

Date	Action	By	Title	Organization
08/12/2015	Certify	Keith Holden	Records Officer	Farm Service Agency - Foreign Agricultural Service
12/23/2015	Return for Revision	John Hulmston	Senior Records Analyst	National Archives and Records Administration - Records Management Services
01/04/2016	Submit For Certification	Debra Lackey	Records Analyst	Management Service Division - Information Management Section
01/06/2016	Certify	Keith Holden	Records Officer	Farm Service Agency - Foreign Agricultural Service
02/10/2016	Return for Revision	John Hulmston	Senior Records Analyst	National Archives and Records Administration - Records Management Services
02/11/2016	Submit For Certification	Debra Lackey	Records Analyst	Management Service Division - Information Management Section
02/11/2016	Certify	Keith Holden	Records Officer	Farm Service Agency - Foreign Agricultural Service
03/23/2016	Return for Revision	John Hulmston	Senior Records Analyst	National Archives and Records Administration - Records Management Services
03/23/2016	Submit For Certification	Debra Lackey	Records Analyst	FAS - FAS
03/24/2016	Certify	Keith Holden	Records Officer	Farm Service Agency - Foreign Agricultural Service

03/24/2016	Return for Revision	John Hulmston	Senior Records Analyst	National Archives and Records Administration - Records Management Services
03/24/2016	Submit For Certification	Debra Lackey	Records Analyst	FAS - FAS
03/25/2016	Certify	Keith Holden	Records Officer	Farm Service Agency - Foreign Agricultural Service
03/29/2016	Submit for Concurrence	John Hulmston	Senior Records Analyst	National Archives and Records Administration - Records Management Services
03/29/2016	Concur	Margaret Hawkins	Director of Records Management Services	National Records Management Program - ACNR Records Management Services
03/30/2016	Concur	Laurence Brewer	Director, National Records Management Program	National Archives and Records Administration - National Records Management Program
03/31/2016	Approve	David Ferriero	Archivist of the United States	Office of the Archivist - Office of the Archivist