

REQUEST FOR RECORDS DISPOSITION AUTHORITY
 (See Instructions on reverse)

LEAVE BLANK (NARA use only)

JOB NUMBER *71-417-00-1*

DATE RECEIVED *8-4-00*

NOTIFICATION TO AGENCY

In accordance with the provisions of 44 U.S.C. 3303a the disposition request, including amendments, is approved except for items that may be marked "disposition not approved" or "withdrawn" in column 10.

DATE *66-01* ARCHIVIST OF THE UNITED STATES *[Signature]*

TO: NATIONAL ARCHIVES and RECORDS ADMINISTRATION (NIR)
 WASHINGTON, DC 20408

1. FROM (Agency or establishment)
 Department of Commerce

2. MAJOR SUBDIVISION
 National Telecommunications and Information Adm.

3. MINOR SUBDIVISION

4. NAME OF PERSON WITH WHOM TO CONFER
 Sandra Laousis

5. TELEPHONE
 202-482-1880

6. AGENCY CERTIFICATION
 I hereby certify that I am authorized to act for this agency in matters pertaining to the disposition of its records and that the records proposed for disposal on the attached 4 page(s) are not now needed for the business of this agency or will not be needed after the retention periods specified; and that written concurrence from the General Accounting Office, under the provisions of Title 8 of the GAO Manual for Guidance of Federal Agencies,

is not required; is attached; or has been requested.

DATE *8/2/00* SIGNATURE OF AGENCY REPRESENTATIVE *[Signature]* TITLE *Records Manager*

7. ITEM NO.	8. DESCRIPTION OF ITEM AND PROPOSED DISPOSITION	9. GRS OR SUPERSEDED JOB CITATION	10. ACTION TAKEN (NARA USE ONLY)
	SEE ATTACHED		

Agency Number

Attachment to Standard Form 115: Request for Records Disposition Authority for the Public Interest Obligations of Digital Television Broadcasters Advisory Committee (PIAC).

DESCRIPTION OF ITEM AND PROPOSED DISPOSITION

The Advisory Committee on the Public Interest Obligations of Digital Television Broadcasters (PIAC), (1997-1998).

The PIAC was established by Executive Order No. 13038. The Committee comprised of 22 members who were not officers or employees of the United States Government. The purpose of the Committee was to study and make recommendations on the public interest responsibilities that should accompany the broadcaster's receipt of digital television licenses. The Committee presented a final report to the Vice President on December 18, 1998, titled "Charting the Digital Broadcasting Future".

The Committee ceased on January 31, 1999. The National Telecommunications and Information Administration (NTIA) served as the Secretariat for the Committee.

The Benton Foundation—a non-profit organization that works to promote the effective use of communications technologies for all Americans— will serve as the legatee for the Committee. The Benton Foundation will act as the institutional memory tracking the debate on progress of the Advisory Committee's report and recommendations.

Attachment to Standard Form 115: Request for Records Disposition Authority for the Public Interest Obligations of Digital Television Broadcasters Advisory Committee (PIAC).

1. Committee Meetings

- a. Transcripts in paper form of all committee meetings (3 c.f., 10/97-11/98).

Disposition: Permanent -Transfer to National Archives upon termination of Committee.

- b. Audio recordings of committee meetings.

Disposition: Temporary - Destroy upon termination of Committee.

- c. Meeting files -Agendas, Press Releases, Panelist submissions (9 c.f. 10/97-11/98).

Disposition: Permanent -Transfer to National Archives upon termination of Committee.

- d. Final Report (1 file)

Disposition: Permanent -Transfer to National Archives upon termination of Committee.

- e. Federal Register Notice of each meeting giving written instruction on how to submit comments for the meeting from the public.

Disposition: Temporary - Destroy upon termination of Committee.

2. Committee Records and Charter

- a. These are records that document the establishment and mission of the Advisory Committee (3 files).

Disposition: Permanent -Transfer to National Archives upon termination of Committee.

- b. Committee Member files-Member appointment, member correspondence and submissions, member comments on report drafts (2 c.f.).

Disposition: Permanent -Transfer to National Archives upon termination of Committee.

c. Working Papers

Drafts of final report and drafts of transcripts to meetings, as maintained by committee members and report writer.

Disposition: Temporary - Destroy upon termination of Committee.

3. General Files

a. Copyeditor correspondence about final report editing (2 c.f.)

Disposition: Temporary - HOLD until litigation process is finalized. Destroy upon settlement of litigation.

b. Correspondence to the committee from interested parties, information on hotels and meetings of the Committee.

Disposition: Temporary - Destroy upon termination of Committee.

c. Routine information and internal correspondence about Committee.

Disposition: Temporary - Destroy upon termination of Committee.

d. Miscellaneous Videos submitted by speakers and the public.

Disposition: Temporary - Destroy upon termination of Committee.

~~e. Budget and Expense Records (1997-1999)~~

~~**Disposition: Temporary - Destroy 1 year after the close of the fiscal year covered by the budget (GRS 5, item2).**~~

GRS 5, item 2 applies

f. Graphic blueprints of final report (1 roll and 1 folder).

Disposition: Temporary - Destroy upon termination of Committee.

4. Public Comment

Electronic and written comments received from public concerning the public interest obligations of digital television broadcasters.

Disposition: Temporary - Destroy upon termination of Committee.

5. Electronic Copies of Records

Electronic copies of records created using electronic mail and wordprocessing applications.

Disposition: Temporary - Delete after recordkeeping copy as been produced.

6. Committee's Webpage

Contains information about the activities of the Committee and information about the members. The Benton Foundation will serve as the legatee for the Committee once the committee is terminated.

Disposition: Temporary - Delete one year after termination of Committee.