

REQUEST FOR RECORDS DISPOSITION AUTHORITY (See Instructions on reverse)	
TO. NATIONAL ARCHIVES and RECORDS ADMINISTRATION (NIR) WASHINGTON, DC 20408	
1. FROM (Agency or establishment) Defense Logistics Agency	
2. MAJOR SUBDIVISION DLA Administrative Support Center	
3. MINOR SUBDIVISION Office of Associate Administrator	
4. NAME OF PERSON WITH WHOM TO CONFER Judith S. Saulnier	5. TELEPHONE 703-767-1268

LEAVE BLANK (NARA use only)	
JOB NUMBER N1-361-97-4	
DATE RECEIVED 2-20-97	
NOTIFICATION TO AGENCY	
In accordance with the provisions of 44 U.S.C. 3303a the disposition request, including amendments, is approved except for items that may be marked "disposition not approved" or "withdrawn" in column 10.	
DATE 5-22-97	ARCHIVIST OF THE UNITED STATES <i>John W. Paul</i>

6. AGENCY CERTIFICATION
I hereby certify that I am authorized to act for this agency in matters pertaining to the disposition of its records and that the records proposed for disposal on the ~~5~~ 5 ~~stacked~~ page(s) are not now needed for the business of this agency or will not be needed after the retention periods specified; and that written concurrence from the General Accounting Office, under the provisions of Title 8 of the GAO Manual for Guidance of Federal Agencies,

is not required; is attached; or has been requested.

DATE 19 Feb 97	SIGNATURE OF AGENCY REPRESENTATIVE <i>Jon A. Hulsey</i> JON A. HULSEY	TITLE Colonel, USAF Associate Administrator
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7. ITEM NO.	8. DESCRIPTION OF ITEM AND PROPOSED DISPOSITION	9. GRS OR SUPERSEDED JOB CITATION	10. ACTION TAKEN (NARA USE ONLY)
	Disposition authority is requested for the following changes to the Defense Logistics Agency's records schedule, DLAI 5015.1, Files Maintenance and Disposition.		
1	159.50 Complaint Investigative Case Files. Reports of investigations, inquiries, and/or reviews conducted by HQ DLA or subordinate elements including all related supporting documentation. (Destroy 3 years after completion of case.)	N1-361-87-1 and N1-361-95-3	
2	159.75 Complaint Case Logs. Case logs and cross reference indices used to control the processing of investigations. (Destroy 3 years after completion of case.)	N1-361-87-1	
3	770.04 International Organization for Standardization (ISO) Quality System Records. Internal and external surveillance audits, management reviews, customer complaints, corrective actions, follow-up audits, and related records accumulated as a result of ISO registration and used to document implementation and effectiveness of compliance with ISO standard. (Retain in current files area. Destroy 3 years after completion of action.)	None	

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