

## Request for Records Disposition Authority

Records Schedule Number      **DAA-0374-2014-0037**  
Schedule Status                **Approved**

Agency or Establishment      **Defense Threat Reduction Agency**  
Record Group / Scheduling Group   **Records of the Defense Threat Reduction Agency**  
Records Schedule applies to      **Department-wide**  
Schedule Subject                **1404.07 Materiel Quality Control**  
Internal agency concurrences will be provided      **No**

### Background Information

### Item Count

Number of Total Disposition Items	Number of Permanent Disposition Items	Number of Temporary Disposition Items	Number of Withdrawn Disposition Items
1	0	1	0

### GAO Approval

## Outline of Records Schedule Items for DAA-0374-2014-0037

Sequence Number	
1	1404.07 Materiel Quality Control
1.1	1404.07 Materiel Quality Control Disposition Authority Number: DAA-0374-2014-0037-0001

## Records Schedule Items

Sequence Number	
1	<p><b>1404.07 Materiel Quality Control</b>                      Record used for quality control of material related to detection, prevention, and control of defects in materiel. Includes inspection sheets, reports, rework data, charts, graphs, statistical data and similar information.</p>
1.1	<p><b>1404.07 Materiel Quality Control</b>                      Disposition Authority Number      <b>DAA-0374-2014-0037-0001</b></p> <p>Record used for quality control of material related to detection, prevention, and control of defects in materiel. Includes inspection sheets, reports, rework data, charts, graphs, statistical data and similar information.</p> <p>Final Disposition                      <b>Temporary</b></p> <p>Item Status                              <b>Active</b></p> <p>Is this item media neutral?          <b>Yes</b></p> <p>Do any of the records covered by this item currently exist in electronic format(s) other than e-mail and word processing?      <b>No</b></p> <p><b>Disposition Instruction</b></p> <p>Cutoff Instruction                      <b>Temporary. Destroy when superseded or obsolete or upon publication of data within standards or guidelines, or upon completion of procurement or production of pertinent item, whichever is first.</b></p> <p>Retention Period                      <b>Destroy when superseded or obsolete or upon publication of data within standards or guidelines, or upon completion of procurement or production of pertinent item, whichever is first.</b></p> <p><b>Additional Information</b></p> <p>GAO Approval                            <b>Not Required</b></p>

### Agency Certification

I hereby certify that I am authorized to act for this agency in matters pertaining to the disposition of its records and that the records proposed for disposal in this schedule are not now needed for the business of the agency or will not be needed after the retention periods specified.

### Signatory Information

Date	Action	By	Title	Organization
04/20/2015	Certify	Gladys Thompson	Records Manager	Chief of Staff - Records Management Office
06/03/2016	Submit for Concurrency	Steven Rhodes	Senior Appraisal Archivist	National Archives and Records Administration - Records Management Services
06/07/2016	Concur	Margaret Hawkins	Director of Records Management Services	National Records Management Program - ACNR Records Management Services
06/07/2016	Concur	Laurence Brewer	Director, National Records Management Program	National Archives and Records Administration - National Records Management Program
06/13/2016	Approve	David Ferriero	Archivist of the United States	Office of the Archivist - Office of the Archivist