

REQUEST FOR RECORDS DISPOSITION AUTHORITY
(See Instructions on reverse)

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JOB NO

N1-AFU-91-25

DATE RECEIVED

4/10/91

NOTIFICATION TO AGENCY

In accordance with the provisions of 44 USC 3303a the disposal request, including amendments, is approved except for items that may be marked "disposition not approved" or "withdrawn" in column 10. If no records are proposed for disposal, the signature of the Archivist is not required.

TO GENERAL SERVICES ADMINISTRATION
NATIONAL ARCHIVES AND RECORDS SERVICE, WASHINGTON, DC 20408

1. FROM (Agency or establishment)

DEPARTMENT OF THE AIR FORCE

2. MAJOR SUBDIVISION

Directorate of Information Management

3. MINOR SUBDIVISION

Policy Division, SAF/AAIA

4. NAME OF PERSON WITH WHOM TO CONFER

Mr. R.P. Dwyer

5. TELEPHONE EXT.

703-614-3494

DATE

6-14-91

ARCHIVIST OF THE UNITED STATES

James W. Moore

6. CERTIFICATE OF AGENCY REPRESENTATIVE

I hereby certify that I am authorized to act for this agency in matters pertaining to the disposal of the agency's records, that the records proposed for disposal in this Request of _____ page(s) are not now needed for the business of this agency or will not be needed after the retention periods specified, and that written concurrence from the General Accounting Office, if required under the provisions of Title 8 of the GAO Manual for Guidance of Federal Agencies, is attached

A GAO concurrence is attached, or is unnecessary

B DATE 28 May 91	C SIGNATURE OF AGENCY REPRESENTATIVE Grace T Rowe	D TITLE Chief, Records Mgmt. Policy Branch Directorate of Information Mgmt.
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7 ITEM NO	8 DESCRIPTION OF ITEM (With Inclusive Dates or Retention Periods)	9 GRS OR SUPERSEDED JOB CITATION	10 ACTION TAKEN (NARS USE ONLY)
	<p>AUTHORIZATION FOR EARLY DISPOSAL OF SHORT-TERM TEMPORARY RECORDS ACCUMULATED BY CLOSING BASES</p> <p>Records listed on the enclosed sheets are approved for immediate destruction because they are no longer needed for administrative purposes and their early disposal would not adversely affect the legal rights of the U.S. Government or those affected by governmental activities.</p> <p>This authorization may be applied by other closing bases to effect the disposal of records covered by the same table and rule of AFR 12-50 so long as the reduction in retention period is not greater than the reduction approved in this job.</p>		

Copies sent to Agency, NCF 6/19/91