

**REQUEST FOR AUTHORITY
TO DISPOSE OF RECORDS**

(See Instructions on Reverse)

1 item
TO: GENERAL SERVICES ADMINISTRATION
NATIONAL ARCHIVES AND RECORDS SERVICE, WASHINGTON, DC 20408

1. FROM (AGENCY OR ESTABLISHMENT)

DEPARTMENT OF THE AIR FORCE

2. MAJOR SUBDIVISION

DIRECTORATE OF ADMINISTRATION

3. MINOR SUBDIVISION

DOCUMENTATION SYSTEMS DIVISION

4. NAME OF PERSON WITH WHOM TO CONFER

Mr. C.C. Ratcliffe

5. TEL. EXT.

756-2384

6. CERTIFICATE OF AGENCY REPRESENTATIVE:

LEAVE BLANK	
DATE RECEIVED JAN 22 1976	JOB NO.
NC1-AFU-76-45	
NOTIFICATION TO AGENCY	
In accordance with the provisions of 44 U.S.C. 3303a the disposal request, including amendments, is approved except for items that may be stamped "disposal not approved" or "with-drawn" in column 10.	
2-5-76 (Date)	<i>James E. O'Keefe</i> Archivist of the United States

I hereby certify that I am authorized to act for this agency in matters pertaining to the disposal of the agency's records; that the records proposed for disposal in this Request of 2 page(s) are not now needed for the business of this agency or will not be needed after the retention periods specified.

**HERBERT G. GEIGER, Chief
Documentation Systems Division
Directorate of Administration**

14 JAN 1976

Herbert H. Geiger

Date

(Signature of Agency Representative)

(Title)

7. ITEM NO.	8. DESCRIPTION OF ITEM (With Inclusive Dates or Retention Periods)	9. SAMPLE OR JOB NO.	10. ACTION TAKEN
	<p align="center">MILITARY JUSTICE RECORDS (Table 111-1)</p> <p>The purpose of this submission is to change the disposition criteria for Special court-martial records not involving a bad conduct discharge. Recommended 15 year retention after final review is sufficient to meet the needs of justice and is compatible with retention periods for same records of Army and Navy.</p>		

Copy to Agency, NCW + NPRC 2-11-76 DC

TABLE 111-1

MILITARY JUSTICE RECORDS

R U L E	A	B	C	D
	If documents are or pertain to	consisting of	which are	then
7	special court-mar- tial records not involving a bad conduct discharge	chronology sheets, court- martial data sheets, court-martial orders, charge sheets, and other documents accompanying charges when referred for trial, records of former trials, record of trial proper, and briefs of counsel	*originals	*destroy 15 years after final review. (note 3)
<p>* Note 3. These records are filed at the general court-martial jurisdiction for 2 years, then forwarded to WNRC, Wash DC 20409.</p>				