

**REQUEST FOR AUTHORITY
TO DISPOSE OF RECORDS**

(See Instructions on Reverse)

1/1
TO: GENERAL SERVICES ADMINISTRATION
NATIONAL ARCHIVES AND RECORDS SERVICE, WASHINGTON, DC 20408

LEAVE BLANK	
DATE RECEIVED MAR 18 1976	JOB NO. NC1-AFU-76-31
NOTIFICATION TO AGENCY - - -	
In accordance with the provisions of 44 U.S.C. 3303a the disposal request, including amendments, is approved except for items that may be stamped "disposal not approved" or "with-drawn" in column 10.	
4-15-76	<i>James B. Rhoads</i> Archivist of the United States
(Date)	

1. FROM (AGENCY OR ESTABLISHMENT) DEPARTMENT OF THE AIR FORCE	
2. MAJOR SUBDIVISION DIRECTORATE OF ADMINISTRATION	
3. MINOR SUBDIVISION DOCUMENTATION SYSTEMS DIVISION	
4. NAME OF PERSON WITH WHOM TO CONFER PRESTON B. SPEED	5. TEL. EXT. 756-2384
6. CERTIFICATE OF AGENCY REPRESENTATIVE:	

I hereby certify that I am authorized to act for this agency in matters pertaining to the disposal of the agency's records; that the records proposed for disposal in this Request of 2 page(s) are not now needed for the business of this agency or will not be needed after the retention periods specified.

15 MAR 1976

Herbert G. Geiger
(Signature of Agency Representative)

HERBERT G. GEIGER, Chief
Documentation Systems Division
Directorate of Administration
(Title)

7. ITEM NO.	8. DESCRIPTION OF ITEM (With Inclusive Dates or Retention Periods)	9. SAMPLE OR JOB NO.	10. ACTION TAKEN
	<p>MISSILE SYSTEM RECORDS (Table 60-4)</p> <p>The purpose of this submission is to establish disposition criteria for missile alert duty orders.</p> <p>These documents assign crews to duty at Launch Control Centers and are used in computing workload factors and determining responsibility for major discrepancies in the launch complex.</p>	<p>NN 170-33</p>	

Copy to Agency 4-19-76 AD

TABLE 60-4

MISSILE SYSTEM RECORDS

R U L E	A	B	C	D
	If documents are or pertain to	consisting of	which are	then
4 *	missile alert duty orders	alert requirements	originals	destroy after six months
5 *			duplicate copies	destroy on completion of duty tour