

**REQUEST FOR AUTHORITY  
TO DISPOSE OF RECORDS**

(See Instructions on Reverse)

*3 items*

*AFUC*

LEAVE BLANK	
DATE RECEIVED <b>SEP 27 1976</b>	JOB NO. <b>NC1-AF4-76-59</b>
NOTIFICATION TO AGENCY	
In accordance with the provisions of 44 U.S.C. 3303a the disposal request, including amendments, is approved except for items that may be stamped "disposal not approved" or "with-drawn" in column 10.	
10-13-76 (Date)	<i>James B. Rhoads</i> Archivist of the United States

TO: **GENERAL SERVICES ADMINISTRATION  
NATIONAL ARCHIVES AND RECORDS SERVICE, WASHINGTON, DC 20408**

1. FROM (AGENCY OR ESTABLISHMENT)

**DEPARTMENT OF THE AIR FORCE**

2. MAJOR SUBDIVISION

**DIRECTORATE OF ADMINISTRATION**

3. MINOR SUBDIVISION

**DOCUMENTATION SYSTEMS DIVISION**

4. NAME OF PERSON WITH WHOM TO CONFER

**PRESTON B. SPEED**

5. TEL. EXT.

**756-2384**

6. CERTIFICATE OF AGENCY REPRESENTATIVE:

I hereby certify that I am authorized to act for this agency in matters pertaining to the disposal of the agency's records; that the records proposed for disposal in this Request of 2 page(s) are not now needed for the business of this agency or will not be needed after the retention periods specified.

22 SEP 1976

*Herbert G. Geiger*  
(Signature of Agency Representative)

**HERBERT G. GEIGER, Chief  
Documentation Systems Division  
Directorate of Administration**  
(Title)

7. ITEM NO.	8. DESCRIPTION OF ITEM (With Inclusive Dates or Retention Periods)	9. SAMPLE OR JOB NO.	10. ACTION TAKEN
	<p align="center"><b>QUALITY ASSURANCE (Table 74-3) (Applicable Air Force-wide)</b></p> <p>The purpose of this submission is to revise disposition criteria for documents relating to the issuance, return and inventory of quality assurance stamps. The disposition criteria proposed for Rules 1 and 2 will satisfy our current requirements. Rules 3, 5 and 6 of the current Table 74-3 are no longer required. Our current rule 4 has be renumbered as Rule 3.</p>	<p>NN 170-33</p>	

*Copy to Agency 10-14-76 (D)*



TABLE 74-3

QUALITY ASSURANCE

R U I E	A	B	C	D
	If documents are or pertain to	consisting of	which are	then
1	Quality assurance (QA) stamp documenta- tion	documentation pertaining to requests for stamps from, and turn-in of stamps to, parent QA office, including letters of transmittal and acknowledgement of receipt		destroy 1 year after return of related stamps to parent QA office.
2		documentation pertaining to the issuance of a stamp to an individual and to sub- sequent loss or turn-in		destroy 1 year after final turn-in of stamp by individual.
3		perpetual inventory of stamps, including type, stamp number, date of issue, and unit or individual's name		destroy when superseded or obsolete.