

**REQUEST FOR AUTHORITY
TO DISPOSE OF RECORDS**

(See Instructions on Reverse)

7 items

TO: GENERAL SERVICES ADMINISTRATION
NATIONAL ARCHIVES AND RECORDS SERVICE, WASHINGTON, DC 20408

LEAVE BLANK	
DATE RECEIVED SEP 30 1976	JOB NO. NC1-AFY-76-82
NOTIFICATION TO AGENCY	
In accordance with the provisions of 44 U.S.C. 3303a the disposal request, including amendments, is approved except for items that may be stamped "disposal not approved" or "with-drawn" in column 10.	
DEC 10 1976	<i>James B. Rhoads</i> Archivist of the United States
(Date)	

1. FROM (AGENCY OR ESTABLISHMENT)
DEPARTMENT OF THE AIR FORCE

2. MAJOR SUBDIVISION
DIRECTORATE OF ADMINISTRATION

3. MINOR SUBDIVISION
DOCUMENTATION SYSTEMS DIVISION

4. NAME OF PERSON WITH WHOM TO CONFER
MR. C. J. PHILLIPS

5. TEL. EXT.
756-2383

6. CERTIFICATE OF AGENCY REPRESENTATIVE:

I hereby certify that I am authorized to act for this agency in matters pertaining to the disposal of the agency's records; that the records proposed for disposal in this Request of 4 page(s) are not now needed for the business of this agency or will not be needed after the retention periods specified.

27 SEP 1976

Date

Herbert G. Geiger
(Signature of Agency Representative)

HERBERT G. GEIGER, Chief
Documentation Systems Division
Directorate of Administration
(Title)

7. ITEM NO.	8. DESCRIPTION OF ITEM (With Inclusive Dates or Retention Periods)	9. SAMPLE OR JOB NO.	10. ACTION TAKEN
	<p>MERGED ACCOUNTABILITY AND FUND REPORTING (MAFR) SYSTEM RECORDS AT AFAFC (Table 177-29)</p> <p><u>Proposed revision of Table 177-29 revises and updates control symbols in table approved by NARS on Job NN 173-249 dtd 4 Jun 73 and by GAO letter 2700.1.1.2, dtd 2 Jul 73. Asterisked portions represent changes from previously approved table.</u></p> <p>(BEING SUBMITTED CONCURRENTLY TO GAO)</p>	<p>NN 173-249</p>	<p><i>See attached AFM 19-50</i></p>

*Copy to Agency 12-17-76 (W)
Copies to SAC + NCW 12-17-76 (W)*

Table 177-29

Merged Accountability and Fund Reporting
(MAFR) System Records at AFAFC

R U L E	A	B	C
	If documents are or pertain to	consisting of	then
1	Transitory work files	transitory MAFR control data having recurring updates (such as appropriation master validation file, sales code file, ADSN file); inter-fund seller address file, records location; master listings of edit error and out-balance listings, miscellaneous correspondence	destroy 30 days after month in which created or when superseded by files update.
2	*7112/7113 Accountant working files	*transitory reference data, EDP listings of reconciliation differences; TC suspense by ADSN data; voucher and DA 14-94 rejects; documentation including AF Forms 1543, 1544, DD 870; other EDP listing used in normal processing, EDP master cycle; by other listing; 7138 data and PIIN listing; MAFR error listing; C16, C1, C257, other related listings	destroy six months after month created, or when purpose has been served.
3	*7112/7113 ADSN, DCASR, CADC inputs	*7112/7113 folders, including AUTO-DIN list and EDP listings of ADSN reports, 7138 cycle data, cash reports and TC suspense; and other related EDP listings including adjustment vouchers, automatic validation and other related listings and correspondence pertinent to AFO cycle and month end processing; includes data peculiar to MAC transportation processing	destroy two years after the fiscal year in which created or when purpose has been served, whichever is sooner.

Table 177-29

R U L E	A	B	C
	If documents are or pertain to	consisting of	then
4	MAFR Other Service for Air Data	*Army, Navy, State Department, cycle and month end data, including but not limited to vouchers, EDP listings, 7110, 7111, 7113 reports, SF 1221/TFS 224 schedules of transactions, other comparable data, correspondence and related by-products	destroy two years after the fiscal year in which created or when purpose has been served, whichever is sooner.
5	cross disbursing activity (USAFAC)	request for fiscal information, transportation request, bill of lading, and meal ticket, advice of rejection, reject listings, open allotment listings and related documentation including correspondence	
6	Interfund Billing transactions	*EDP listing of AUTODIN, 7113, DD 1400, and seller and buyer summary billings; various internal EDP listings and reports such as unmatched sellers/buyers, delinquent listings, suspense listing; delinquent case folders including buyer/seller correspondence and related documentation	destroy four years after FY in which created or after reconciliation of charges is completed, whichever is sooner.

Table 177-29

R U L E	A	B	C
	If documents are or pertain to	consisting of	then
7	EDP master control listing	*command summary, OAC feedback, worldwide-nonworldwide, consolidated appropriation control, Treasury cash report listings, and other comparable data	destroy four years after FY in which created or after reconciliation of charges is completed, whichever is sooner.

Note: Only copies of documents are covered by this table; the disposition of original documents is shown in T177-5.