

**REQUEST FOR AUTHORITY
TO DISPOSE OF RECORDS**

(See Instructions on Reverse)

**TO: GENERAL SERVICES ADMINISTRATION
NATIONAL ARCHIVES AND RECORDS SERVICE, WASHINGTON, DC 20408**

1. FROM (AGENCY OR ESTABLISHMENT)

DEPARTMENT OF THE AIR FORCE, HQ USAF

2. MAJOR SUBDIVISION

DIRECTORATE OF ADMINISTRATION

3. MINOR SUBDIVISION

DOCUMENTATION SYSTEMS DIVISION

4. NAME OF PERSON WITH WHOM TO CONFER

Mr. Neil Vandergraaf

5. TEL. EXT.

767-4495

6. CERTIFICATE OF AGENCY REPRESENTATIVE:

LEAVE BLANK	
DATE RECEIVED 7 OCT 1977 NC1 AFU	JOB NO. 78 8
NOTIFICATION TO AGENCY	
In accordance with the provisions of 44 U.S.C. 3303a the disposal request, including amendments, is approved except for items that may be stamped "disposal not approved" or "with-drawn" in column 10.	
<u>5-16-78</u> (Date)	<u>James B. Rhoads</u> Archivist of the United States

I hereby certify that I am authorized to act for this agency in matters pertaining to the disposal of the agency's records; that the records proposed for disposal in this Request of 4 page(s) are not now needed for the business of this agency or will not be needed after the retention periods specified.

30 SEP 1977

Herbert G. Geiger
(Signature of Agency Representative)

**HERBERT G. GEIGER, Chief
Documentation Systems Division
Directorate of Administration**

Date

(Title)

7. ITEM NO.	8. DESCRIPTION OF ITEM (With Inclusive Dates or Retention Periods)	9. SAMPLE OR JOB NO.	10. ACTION TAKEN
1	<p>TEMPEST POLICY PLANNING AND ENGINEERING TECHNICAL AND ANALYSIS RECORDS (T100-9)</p> <p align="center">(Applicable Air Force-wide)</p> <p>The attached new table 100-9 reflects recommended changes to update disposition criteria of TEMPEST documentation.</p> <p>Rule 1 remains same, except for some minor word changes as indicated by an asterisk. Rule 1.1 becomes rule 2. Renumber rules 2,3,4,5, and 6 to become rules 3,4,5,6, and 7. Reduce retention period of new rule 6 from permanent to "until equipment is taken out of AF inventory or when it becomes obsolete". Add new rules 8 through ¹²11 to cover documentation not now included in table 100-9.</p> <p>A copy of the current table 100-9 is provided for your ease of reference.</p> <p>The proposed changes adequately meet Air Force requirements.</p>	NN-173-15	

*Amended by
R.A. Wire
per Neil
Vandergraaf
10/27/77*

*New rule 6 has
been withdrawn.*

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12 items

TABLE 100-9

TEMPEST POLICY PLANNING AND ENGINEERING TECHNICAL AND ANALYSIS RECORDS

R U L E	A	B	C	D
	If documents are or pertain to	consisting of	which are <i>at</i>	then
1	*Air Force TEMPEST program records	*data reflecting the policy planning, and results of Air Force TEMPEST program efforts, covering TEMPEST standards for communications, and other information pro- cessing equipment	*Air Force Communi- cations Security Center (AFCOMSECCEN)	after supersession, obsoles- cence, or rescission, retire to USAFSS depository. Destroy 10 years after retirement. <i>Amended by R.A. Wire per N. Vandergras 11/22/77</i>
2			All other AF activities	destroy when purpose has been served.
*3	engineering technical and analysis records	data reflecting TEMPEST engineering guidance on equipment/system when a formal test is not required.	AFCOMSECCEN	retain as long as concerned equipment is in the Air Force inventory or destroy when no longer needed for TEMPEST purposes, whichever is sooner.
*4			All other AF activities	destroy when no longer needed.
*5	testing project records	folders containing pretest site surveys, pretest coordination letters, test plans, and supplemental test data	AFCOMSECCEN	maintain in office of record until three years after final test report has been published Folders are destroyed on a monthly basis.

TABLE 100-9 (Continued)

R U L E	A	B	C	D
	If documents are or pertain to	consisting of	which are <i>at</i>	then
*6	test reports	reports containing data reflecting on the final results of a TEMPEST test, prepared by civil agencies under contract, Federal agencies, other military services, and AFCOMSECCEN	AFCOMSECCEN TEMPEST Technical Reference Library Library WITHDRAWN	maintain in AFCOMSECCEN TEMPEST Technical Reference Library until equipment is removed from USAF supply inventory, or until obsolete and no longer required. WITHDRAWN
*7			all other AF activities	destroy when equipment is no longer installed or has been retested.
*8	analysis aids	program tapes, magnetic tapes, photographs, discs, visicorder displays, and other data and documents reflecting analysis procedures	AFCOMSECCEN	destroy when purpose has been served.
*9	evaluation of TEMPEST testing equipment, techniques	case files by project number containing engineering evaluations, background material, correspondence, and other related documentation		maintain in office of record for 3 years after final test report has been published, then destroy. <i>Amended by R.A. Wire per N. Vandergraaf 11/22/77</i>
*10	RED/BLACK inspections	correspondence and records pertaining to AFNAG-5() inspections		destroy 1 year after all discrepancies have been corrected.

TABLE 100-9 (Continued)

R U L E	A If documents are or pertain to	B consisting of	C which are <i>at</i>	D then
*11	TEMPEST education	documents, slides, movie films, pamphlets, and other related educational material		destroy when obsolete.
*12	TEMPEST reports	reports prepared and submitted according to AFR 100- 41 45	AFCOMSECEN/Major Commands/all other AF activities	destroy 1 year after submission of next report.
<p>NOTE: USAFSS has been designated the office of record for records ^{of} permanent or longtime retention value, because the classification and sensitivity of these records prevent their being referred to a GSA Federal Records Center. Records appraised as permanent will be offered to NARS ^{NARS and other} when sensitivity and classification no longer prevent their use for purposes of historical research.</p> <p>Amended by R.A. Wire per Neil Vandergraaf, 11/29/77. R.A.W.</p> <p>EXPLANATION OF THE WORD "TEMPEST": An unclassified short name referring to investigations and studies of compromising emanations. It is sometimes used synonymously for the term "compromising emanations", for example, TEMPEST test, TEMPEST inspections.</p>				