

**REQUEST FOR AUTHORITY
TO DISPOSE OF RECORDS**

(See Instructions on Reverse)

**TO: GENERAL SERVICES ADMINISTRATION
NATIONAL ARCHIVES AND RECORDS SERVICE, WASHINGTON, DC 20408**

1. FROM (AGENCY OR ESTABLISHMENT)
DEPARTMENT OF THE AIR FORCE

2. MAJOR SUBDIVISION
DIRECTORATE OF ADMINISTRATION

3. MINOR SUBDIVISION
DOCUMENTATION SYSTEMS DIVISION

4. NAME OF PERSON WITH WHOM TO CONFER
P. Brooks Speed

5. TEL. EXT.
767-4479

6. CERTIFICATE OF AGENCY REPRESENTATIVE:

LEAVE BLANK

DATE RECEIVED 1 NOV 1977	JOB NO. NC1 AF 478 6
NOTIFICATION TO AGENCY	
<p>In accordance with the provisions of 44 U.S.C. 3303a the disposal request, including amendments, is approved except for items that may be stamped "disposal not approved" or "with-drawn" in column 10.</p> <p><i>11-23-77</i> <i>James E. O'Neil</i> (Date) <i>Acting</i> Archivist of the United States</p>	

I hereby certify that I am authorized to act for this agency in matters pertaining to the disposal of the agency's records; that the records proposed for disposal in this Request of 2 page(s) are not now needed for the business of this agency or will not be needed after the retention periods specified.

26 OCT 1977

Herbert G. Geiger
(Signature of Agency Representative)

HERBERT G. GEIGER, Chief
Documentation Systems Division
Directorate of Administration
(Title)

7. ITEM NO.	8. DESCRIPTION OF ITEM (With Inclusive Dates or Retention Periods)	9. SAMPLE OR JOB NO.	10. ACTION TAKEN
	<p align="center">STANDARDIZATION RECORDS (Table 73-1) (Applicable Air Force-wide)</p> <p>The purpose of this submission is to establish disposal authority for jacket files. The series is comprised of project agreements, copies of supply shipping documents, correspondence, and unit property records. The records maintain accountability for equipment loaned to foreign governments. Our proposed disposition criteria will satisfy our current requirements.</p>	<p>NN 170-33</p>	

115-108

Sent to agency - 11/28/77 *Bitman*

STANDARDIZATION RECORDS

R U L E	A	B	C	D
	If documents are or pertain to	consisting of	which are	then
6 6.1	(no change)	ASCC and NATO MAS test project agreements (TPA/CTPA), correspondence, and unit property records (jacket files)	maintained by USAF ASCC and NATO MAS equipment representatives all other copies	destroy 1 year after close-out provided audit requirements have been satisfied (see Table 175-2). destroy 1 year after close-out, or when monitoring is complete, whichever is sooner.
<p>Abbreviations above are as follows: ASCC for Air Standardization Coordinating Committee, TPA/CTPA for Test/Combined Test Project Agreement, NATO MAS for North Atlantic Treaty Organization, Military Agency for Standardization</p>				