

REQUEST FOR RECORDS DISPOSITION AUTHORITY
(See Instructions on reverse)

LEAVE BLANK	
JOB NO	
NC 1-APU-78 55	
DATE RECEIVED	
AUG 28 1978	
NOTIFICATION TO AGENCY	
In accordance with the provisions of 44 U.S.C. 3303a the disposal request, including amendments, is approved except for items that may be stamped "disposal not approved" or "withdrawn" in column 10	
9-1-78 <i>Date</i>	<i>James B. Rhoads</i> <i>Archivist of the United States</i>

TO: GENERAL SERVICES ADMINISTRATION,
NATIONAL ARCHIVES AND RECORDS SERVICE, WASHINGTON, DC 20408

1. FROM (AGENCY OR ESTABLISHMENT)
DEPARTMENT OF THE AIR FORCE

2. MAJOR SUBDIVISION
1947 Administrative Support Group (HQ USAF)

3. MINOR SUBDIVISION
Information Management & Resources Division

4. NAME OF PERSON WITH WHOM TO CONFER
Mr. Preston Speed

5. TEL EXT.
767-4479

6. CERTIFICATE OF AGENCY REPRESENTATIVE

I hereby certify that I am authorized to act for this agency in matters pertaining to the disposal of the agency's records; that the records proposed for disposal in this Request of 2 page(s) are not now needed for the business of this agency or will not be needed after the retention periods specified.

- A Request for immediate disposal.
- B Request for disposal after a specified period of time or request for permanent retention.

C. DATE	D. SIGNATURE OF AGENCY REPRESENTATIVE	E. TITLE	7. ITEM NO.	8. DESCRIPTION OF ITEM (With Inclusive Dates or Retention Periods)	9. SAMPLE OR JOB NO.	10. ACTION TAKEN
L7 AUG 1978	<i>James E. Dagwell</i>	JAMES E. DAGWELL, Chief Documentation Management Br		RESOURCES CONSERVATION PROGRAM RECORDS (Table 400-3) (Applicable Air Force-Wide) The purpose of this submission is to reduce the retention period for Air Force resource conservation program records. These consist of records documenting individual savings, program summaries auditor evaluations and reports, functional evaluations, and related records. The disposition criteria outlined in the attached decision logic table will satisfy our current requirements.	NN 170-33	

sent to Agency only 9-7-78 mgj