

REQUEST FOR RECORDS DISPOSITION AUTHORITY
(See Instructions on reverse)

LEAVE BLANK	
JOB NO	CGI-ATU 79 10
DATE RECEIVED	NOV 17 1978
NOTIFICATION TO AGENCY	
In accordance with the provisions of 44 U.S.C. 3303a the disposal request, including amendments, is approved except for items that may be stamped "disposal not approved" or "withdrawn" in column 10	
<i>11-22-78</i> Date	<i>James B. Rhoads</i> Archivist of the United States

TO: **GENERAL SERVICES ADMINISTRATION,
NATIONAL ARCHIVES AND RECORDS SERVICE, WASHINGTON, DC 20408**

1. FROM (AGENCY OR ESTABLISHMENT)
DEPARTMENT OF THE AIR FORCE

2. MAJOR SUBDIVISION
1947 Administrative Support Group (HQ USAF)

3. MINOR SUBDIVISION
Information Management and Resources Division

4. NAME OF PERSON WITH WHOM TO CONFER
Mrs M. B. Fouraker

5. TEL EXT
767-4495

6. CERTIFICATE OF AGENCY REPRESENTATIVE.

I hereby certify that I am authorized to act for this agency in matters pertaining to the disposal of the agency's records; that the records proposed for disposal in this Request of 2 page(s) are not now needed for the business of this agency or will not be needed after the retention periods specified.

- A** Request for immediate disposal.
- B** Request for disposal after a specified period of time or request for permanent retention.

C. DATE 13 NOV 1978	D. SIGNATURE OF AGENCY REPRESENTATIVE <i>Herbert G. Geiger</i>	E. TITLE HERBERT G. GEIGER, Chief Information Mgt and Resource Div
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7. ITEM NO	8. DESCRIPTION OF ITEM (With Inclusive Dates or Retention Periods)	9. SAMPLE OR JOB NO.	10. ACTION TAKEN
	<p align="center">EDUCATIONAL SERVICES PROGRAM RECORDS (Table 213-1) (Applicable Air Force-wide)</p> <p>The attached change to AFM 12-50, table 213-1, updates terminology and references in rule 1, columns B and D; rule 2, column C; rule 5, columns A, B and C; and rule 6, columns B and C. It also proposes to extend retention periods for rules 2 thru 4, and rule 5, column D, to meet new procedural requirements of AFR 213-1.</p> <p>The recommended disposition criteria is deemed adequate and necessary for current Air Force requirements. (Submission of this proposal to GAO is not necessary.)</p>		

sent to Agency only 11-24-78 MJ