

REQUEST FOR RECORDS DISPOSITION AUTHORITY
(See Instructions on reverse)

No. 12/12/79

LEAVE BLANK

TO GENERAL SERVICES ADMINISTRATION,
NATIONAL ARCHIVES AND RECORDS SERVICE, WASHINGTON, DC 20408

JOB NO
NCI-
AFU-80-7

DATE RECEIVED
12-12-79

1 FROM (AGENCY OR ESTABLISHMENT)
DEPARTMENT OF THE AIR FORCE

2 MAJOR SUBDIVISION
1947 Administrative Support Group (HQ USAF)

3 MINOR SUBDIVISION
Information Management and Resource Division

4 NAME OF PERSON WITH WHOM TO CONFER
Preston B. Speed

5 TEL EXT
694-3495

NOTIFICATION TO AGENCY

In accordance with the provisions of 44 U.S.C. 3303a the disposal request, including amendments, is approved except for items that may be stamped "disposal not approved" or "withdrawn" in column 10

1-4-80 *James P. O'Neil*
Date acting Archivist of the United States

6 CERTIFICATE OF AGENCY REPRESENTATIVE

I hereby certify that I am authorized to act for this agency in matters pertaining to the disposal of the agency's records; that the records proposed for disposal in this Request of 2 page(s) are not now needed for the business of this agency or will not be needed after the retention periods specified.

A Request for immediate disposal.

B Request for disposal after a specified period of time or request for permanent retention.

C DATE	D SIGNATURE OF AGENCY REPRESENTATIVE	E. TITLE		
6 DEC 1979	<i>Herbert G. Geiger</i>	HERBERT G. GEIGER, Chief Information Mgt and Resource Div		
7. ITEM NO	8 DESCRIPTION OF ITEM (With Inclusive Dates or Retention Periods)		9 SAMPLE OR JOB NO	10. ACTION TAKEN
	<p>SECURITY POLICE RECORDS (Table 125-1) (Applicable Air Force-wide)</p> <p>The purpose of this submission is to revise disposal authority for serious incident reports maintained at the headquarters of our major commands. This information is used in trend analyses and briefings.</p> <p>Our proposed change will satisfy our current requirements for the information.</p>			1 item

Copy to agency & Bayh Committee
Checked out - jr 19-50

TABLE 125-1

SECURITY POLICE RECORDS

R U L E	A	B	C	D
	If documents are or pertain to	consisting of	which are	then
5	complaints and incidents	serious crimes/incidents, reports and/or related summaries not maintained with another series	at MAJCOM OPR	destroy after 3 years, or when no longer needed, whichever is sooner.