

REQUEST FOR RECORDS DISPOSITION AUTHORITY
(See Instructions on reverse)

10/22/80

NC

TO GENERAL SERVICES ADMINISTRATION,
NATIONAL ARCHIVES AND RECORDS SERVICE, WASHINGTON, DC 20408

1. FROM (AGENCY OR ESTABLISHMENT)

DEPARTMENT OF THE AIR FORCE

2. MAJOR SUBDIVISION

1947 Administrative Support Group (HQ USAF)

3. MINOR SUBDIVISION

Information Management & Resources Division

4. NAME OF PERSON WITH WHOM TO CONFER

Mr. R. P. Dwyer

5. TEL EXT

694-3494

LEAVE BLANK	
JOB NO	
NCI-AFU-81-6	
DATE RECEIVED	
October 27, 1980	
NOTIFICATION TO AGENCY	
In accordance with the provisions of 44 U.S.C. 3303a the disposal request, including amendments, is approved except for items that may be stamped "disposal not approved" or "withdrawn" in column 10	
Rejected	
Date	Archivist of the United States

6. CERTIFICATE OF AGENCY REPRESENTATIVE

I hereby certify that I am authorized to act for this agency in matters pertaining to the disposal of the agency's records; that the records proposed for disposal in this Request of 2 page(s) are not now needed for the business of this agency or will not be needed after the retention periods specified.

A Request for immediate disposal.

B Request for disposal after a specified period of time or request for permanent retention.

C. DATE	D. SIGNATURE OF AGENCY REPRESENTATIVE	E. TITLE
17 OCT 1980	<i>Herbert G. Geiger</i>	HERBERT G. GEIGER, Chief Information Mgt and Resource Div

7. ITEM NO	8. DESCRIPTION OF ITEM (With Inclusive Dates or Retention Periods)	9. SAMPLE OR JOB NO	10. ACTION TAKEN
	<p>ADMINISTRATIVE DOCUMENTS (Table 11-2) (Applicable Air Force-wide)</p> <p>Air Force proposes new rule addition to table 11-2 for foreign government gifts documentation. Permanent retention is necessary due to possible diplomatic, congressional, and legal implications.</p> <p>Estimate of volume of such permanent documents on hand: 4 feet; estimate of volume accumulated annually: 6 inches; arrangement of documents: chronological; new restrictions: none.</p>		<p>Disposition Not Approved</p> <p>1 Item</p>

Closed Out: 4-17-81: K.T.O.
Copy to Agency

TABLE 11-2

ADMINISTRATIVE DOCUMENTS

R U L E	A	B	C	D
	If documents are or pertain to	consisting of	which are	then
34 *	<p>gifts from foreign governments to AF personnel, consultants and their dependents</p>	<p>background information related to gift presentations, requests to retain gifts for official use, appraisals, request approvals, reports, guidance on accepting gifts, investigative data, administrative or disciplinary action against violators of gift acceptance and reporting provisions</p>		<p>retire as permanent.</p> <p><i>[Disposition not approved]</i></p>