

**REQUEST FOR RECORDS DISPOSITION AUTHORITY**  
(See Instructions on reverse)

11/3 ✓

LEAVE BLANK	
JOB NO <b>NCI-AFU-81-10</b>	
DATE RECEIVED <b>November 4, 1980</b>	
NOTIFICATION TO AGENCY	
In accordance with the provisions of 44 U.S.C. 3303a the disposal request, including amendments, is approved except for items that may be stamped "disposal not approved" or "withdrawn" in column 10	
<b>1-5-82</b> Date	<i>[Signature]</i> Archivist of the United States

TO **GENERAL SERVICES ADMINISTRATION,  
NATIONAL ARCHIVES AND RECORDS SERVICE, WASHINGTON, DC 20408**

1. FROM (AGENCY OR ESTABLISHMENT)  
**DEPARTMENT OF THE AIR FORCE**

2. MAJOR SUBDIVISION  
**1947 Administrative Support Group (HQ USAF)**

3. MINOR SUBDIVISION  
**Information Management and Resources Division**

4. NAME OF PERSON WITH WHOM TO CONFER

5. TEL EXT

**Mrs. Grace T. Rowe**

**694-3527**

6. CERTIFICATE OF AGENCY REPRESENTATIVE

I hereby certify that I am authorized to act for this agency in matters pertaining to the disposal of the agency's records; that the records proposed for disposal in this Request of 3 page(s) are not now needed for the business of this agency or will not be needed after the retention periods specified.

**A** Request for immediate disposal.

**B** Request for disposal after a specified period of time or request for permanent retention.

C. DATE <b>27 OCT 1980</b>	D. SIGNATURE OF AGENCY REPRESENTATIVE <i>Herbert G. Geiger</i>	E. TITLE <b>HERBERT G. GEIGER, Chief Information Mgt and Resource Div</b>
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7. ITEM NO	8. DESCRIPTION OF ITEM (With Inclusive Dates or Retention Periods)	9. SAMPLE OR JOB NO.	10. ACTION TAKEN
1	<p align="center"><b>SERVICE ENGINEERING DOCUMENTATION (T66-9) (Applicable Air Force-wide)</b></p> <p>The purpose of this submission to request change in the retention for rule 1 from retire as permanent, when equipment, system, or subsystem is declared obsolete to Air Force needs to retire to WNRC when equipment, system, or subsystem is declared obsolete to Air Force needs; destroy after 30 additional years.</p> <p>These projects are of limited interest and do not need to be maintained permanently. The project files must be retained for 30 years following retirement when equipment, system or subsystem is declared obsolete to AF needs for 2 reasons:</p> <p>(a) The equipment, systems or subsystems may be recalled to active status, for example, the B-26 and C-47 during the Vietnam conflict.</p> <p>(b) Surplus equipment, systems, subsystems may be active items in commercial or foreign inventories and in the event of catastrophic accidents these records would be invaluable in establishing culpability.</p> <p><i>Mass Data Change Sheet Attached (to NCD transmitted to all FRC's</i></p>	<p>NN-170-33</p>	<p>1 Item</p>

*For RG 342. Copy of job sent to NNM by RAW, 1/12/82.  
Closed Out: 2-4-82: R. [Signature]*

**Request for Records Disposition Authority – Continuation**

JOB NO

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7. ITEM NO	8. DESCRIPTION OF ITEM (With Inclusive Dates or Retention Periods)	9. SAMPLE OR JOB NO	10. ACTION TAKEN
	<p>The 30-year retention at WNRC will allow sufficient time for the equipment, system, subsystem to complete its useful service life. The documentation may then be destroyed.</p>		

TABLE 66-9

SERVICE ENGINEERING RECORDS

R U L E	A	B	C	D
	If documents are or pertain to	consisting of	which are	then
1	project files	records reflecting results of engineering evaluations, feasibility studies, modifications, prototyping, and testing (including verification test)	generated as a result of engineering management and commodity engineering support and services required for operation, maintenance, modification, and rehabilitation of material, and are categorized into various weapons, weapons support systems and subsystems, i.e., propulsion accessories, electronics, materials, nonaeronautical and aeronautical	retire to WNRC when equipment, system, or subsystem is declared obsolete to AF needs; destroy after 30 additional years.

1 October 1969

AFM 12-50

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