

REQUEST FOR RECORDS DISPOSITION AUTHORITY.
(See Instructions on reverse)

LEAVE BLANK	
JOB NO NCI-AFU-81-36	
DATE RECEIVED February 13, 1981	
NOTIFICATION TO AGENCY	
In accordance with the provisions of 44 U.S.C. 3303a the disposal request, including amendments, is approved except for items that may be stamped "disposal not approved" or "withdrawn" in column 10	
3-5-81 <i>Date</i>	 <i>Archivist of the United States</i>

TO: **GENERAL SERVICES ADMINISTRATION,
NATIONAL ARCHIVES AND RECORDS SERVICE, WASHINGTON, DC 20408**

1. FROM (AGENCY OR ESTABLISHMENT)
DEPARTMENT OF THE AIR FORCE

2. MAJOR SUBDIVISION
1947 Administrative Support Group (HQ USAF)

3. MINOR SUBDIVISION
Information Management and Resource Division

4. NAME OF PERSON WITH WHOM TO CONFER
Preston B. Speed

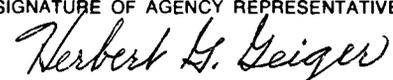
5. TEL EXT.
694-3494

6. CERTIFICATE OF AGENCY REPRESENTATIVE

I hereby certify that I am authorized to act for this agency in matters pertaining to the disposal of the agency's records; that the records proposed for disposal in this Request of 3 page(s) are not now needed for the business of this agency or will not be needed after the retention periods specified.

A Request for immediate disposal.

B Request for disposal after a specified period of time or request for permanent retention.

C. DATE 9 FEB 1981	D. SIGNATURE OF AGENCY REPRESENTATIVE 	E. TITLE HERBERT G. GEIGER, Chief Information Mgt and Resource Div
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7. ITEM NO.	8. DESCRIPTION OF ITEM (With Inclusive Dates or Retention Periods)	9. SAMPLE OR JOB NO.	10. ACTION TAKEN
	<p align="center">AUTODIN SWITCHING CENTER OPERATIONS DOCUMENTS (Table 100-16) (Applicable Air Force-wide)</p> <p>The purpose of this submission is to amend disposal authorities for certain telecommunications documents for administrative requirements.</p> <p>The changes include a reduced retention period for operations control documents and an extended retention period for magnetic tapes showing telecommunications traffic. The acronym AUTODIN stands for Automatic Digital Network.</p>	<p>NCI-AFU-78-24</p>	<p>4 items</p>

TABLE 100-16

AUTODIN SWITCHING CENTER OPERATIONS DOCUMENTS

R U L E	A	B	C	D
	If documents are or pertain to	consisting of	which are	then
1	operations control	master station logs, equip- ment outage, and configura- tion logs	at automatic switching centers, semiautomatic, manual relay centers, and automatic digital weather switches (ADWS)	cutoff at the end of each month; destroy after 5 months.
12	magnetic tape library documentation	history "A" tapes	at automatic switching centers, automatic digital weather switches and telecommunications centers	destroy after 31 days, or when no longer required for analysis, whichever is later.
13		history "B" tapes		destroy after 11 days, or when no longer required for analysis, whichever is later (Note 1).
25	monitor printer and high speed printer output products	message traffic, magnetic tape, and peripheral device printouts; system, cumulative block error (CBEC), contin- gency alternate routing program (CARP) and configura- tion statistics, and similar computer products	at automatic switching centers and semi-auto- matic relay centers	destroy after 1 month