

**REQUEST FOR AUTHORITY
TO DISPOSE OF RECORDS**

(See Instructions on Reverse)

*Air Force
undelivered
3 items*

LEAVE BLANK

DATE RECEIVED

JOB NO.

18 JUL 1973

01742 008

NOTIFICATION TO AGENCY

In accordance with the provisions of 44 U.S.C. 3303a the disposal request, including amendments, is approved except for items that may be stamped "disposal not approved" or "with-drawn" in column 10.

8-8-73 *James B. Rhoads*
Date Archivist of the United States

TO: GENERAL SERVICES ADMINISTRATION,
NATIONAL ARCHIVES AND RECORDS SERVICE, WASHINGTON, D.C. 20408

1. FROM (AGENCY OR ESTABLISHMENT)
DEPARTMENT OF THE AIR FORCE, HQ USAF

2. MAJOR SUBDIVISION
Directorate of Administration

3. MINOR SUBDIVISION
Documentation Systems Division

4. NAME OF PERSON WITH WHOM TO CONFER
Mr. E.F. Villiard

5. TEL. EXT.
11/29239

6. CERTIFICATE OF AGENCY REPRESENTATIVE:

I hereby certify that I am authorized to act for this agency in matters pertaining to the disposal of the agency's records; that the records proposed for disposal in this Request of 1 page(s) are not now needed for the business of this agency or will not be needed after the retention periods specified.

11 JUL 1973

R. E. Reilly
(Signature of Agency Representative)

R. E. REILLY, Chief
Documentation Management Branch
Directorate of Administration

(Date)

(Title)

7. ITEM NO.	8. DESCRIPTION OF ITEM (With Inclusive Dates or Retention Periods)	9. SAMPLE OR JOB NO.	10. ACTION TAKEN
	<p>MOTION PICTURE PHOTOGRAPHY (Applicable Air Force-wide)</p> <p>This proposed change to AFM 12-50 reduces the retention period for certain motion picture documentation from "permanent" to 20 years after production or acceptance by the Air Force.</p> <p><u>JUSTIFICATION:</u> This recommendation was initiated as a result of a survey made by the Office of Records Management, National Archives, to determine what records in the Federal Records Centers should be placed in the Archives for permanent retention. Experience to date indicates that a 20 year retention period is adequate. A revised draft of AFM 12-50, table 95-2, rules 10, 12, and 14, is attached.</p> <p>Disposal is approved pending HAO concurrence. J.L.W. 3 Aug 1973</p>	<p>NN- 170-33 (T95-2)</p>	