

REQUEST FOR RECORDS DISPOSITION AUTHORITY
(See Instructions on reverse)

Revised 4/22/79 Rec. 4/23/79

TO: **GENERAL SERVICES ADMINISTRATION,
NATIONAL ARCHIVES AND RECORDS SERVICE, WASHINGTON, DC 20408**

1. FROM (AGENCY OR ESTABLISHMENT)
Department of the Army

2. MAJOR SUBDIVISION
Office of the Surgeon General, Washington, DC

3. MINOR SUBDIVISION

4. NAME OF PERSON WITH WHOM TO CONFER
Gregory A. Pomicter

5. TEL. EXT.
8-278-7248

LEAVE BLANK

JOB NO
NC1-112-79-1
~~XXXXXXXXXX~~

DATE RECEIVED
4-23-79

NOTIFICATION TO AGENCY

In accordance with the provisions of 44 U.S.C. 3303a the disposal request, including amendments, is approved except for items that may be stamped "disposal not approved" or "withdrawn" in column 10.

5-7-79 *James P. O'Heila*
Date *acting* Archivist of the United States

6. CERTIFICATE OF AGENCY REPRESENTATIVE:

I hereby certify that I am authorized to act for this agency in matters pertaining to the disposal of the agency's records; that the records proposed for disposal in this Request of 1 page(s) are not now needed for the business of this agency or will not be needed after the retention periods specified.

A Request for immediate disposal.

B Request for disposal after a specified period of time or request for permanent retention.

C. DATE 18 APR 79	D. SIGNATURE OF AGENCY REPRESENTATIVE <i>Carroll O'Brien for</i> GUY B. OLDAKER	E. TITLE Chief, Records Management Division
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7. ITEM NO.	8. DESCRIPTION OF ITEM (With Inclusive Dates or Retention Periods)	9. SAMPLE OR JOB NO.	10. ACTION TAKEN
1.	Field Medical Cards, 1965-69 (with a few cards for 1962), 37 cubic feet. Cards documenting medical treatment of military personnel at dispensaries, aid stations, and other non-hospital facilities. They provide such information as location of treatment; name of patient; diagnosis; treatment; and disposition for duty. Destroy immediately upon approval of this schedule.		

APPRAISAL REPORT ON DISPOSITION OF RECORDS

DATE 4-30-79

JOB NUMBER NCI-112-79-1

SECTION I - APPROVED FOR DISPOSAL

ITEM(S) FOR WHICH DISPOSAL AUTHORITY IS REQUESTED, IS (ARE) DISPOSABLE BECAUSE IT DOES (DOES NOT) NOT HAVE SUFFICIENT VALUE FOR PURPOSES OF HISTORICAL OR OTHER RESEARCH, FUNCTIONAL DOCUMENTATION, OR THE PROTECTION OF INDIVIDUAL RIGHTS TO WARRANT PERMANENT RETENTION BY THE FEDERAL GOVERNMENT.

Item 1 of this job

GENERAL ACCOUNTING OFFICE CONCURRENCE

N/A

Empty box for concurrence

SEE COMMENTS OR ATTACHED LETTER.

SECTION II - APPROVED FOR PERMANENT RETENTION

ITEM(S) THAT IS (ARE) APPROVED FOR PERMANENT RETENTION, FOR THE REASONS INDICATED IN SECTION VII. THE AGENCY WILL OFFER THESE RECORDS TO THE NATIONAL ARCHIVES AND RECORDS SERVICE AS SPECIFIED IN THE SCHEDULE.

none

SECTION III - APPROVED FOR DISPOSAL AFTER CONVERSION TO MICROFORM

ITEM(S) FOR WHICH DISPOSAL AUTHORITY IS REQUESTED, IS (ARE) DISPOSABLE BECAUSE THE RETAINED MICROFORM IS AN ADEQUATE SUBSTITUTE FOR THE ORIGINAL RECORDS. THE AGENCY CERTIFIES COMPLIANCE WITH THE STANDARDS SET FORTH IN FPMR 101-11.504.

none

SECTION IV - DISPOSAL NOT APPROVED

ITEM(S) THAT IS (ARE) NOT APPROVED FOR DISPOSAL AT THIS TIME. THE AGENCY WILL RESUBMIT THIS (THESE) ITEM(S) WHEN SUFFICIENT INFORMATION IS AVAILABLE TO DETERMINE THE VALUE OF THESE RECORDS FOR AGENCY AND ARCHIVAL PURPOSES. IF NOT RESUBMITTED WITHIN SIX MONTHS NARS WILL CONTACT THE AGENCY.

none

SECTION V - WITHDRAWN

ITEM(S) THAT HAS (HAVE) BEEN WITHDRAWN AT THE REQUEST OF THE AGENCY.

none

SIGNATURE OF APPRAISER

Handwritten signature: Jerome Nash

Handwritten initials and date: JWS 4/30/79 JB 4/30/79

DATE 4-30-79

SECTION VI - APPROVAL/CONCURRENCES

APPROVAL



DIRECTOR, RECORDS DISPOSITION DIVISION

Handwritten signature: Thomas W. Walker

DATE 4/30/79

Director, Military Archives Division

Handwritten signature: [unclear]

DATE 5/4/79

CONCURRENCES



DATE

DATE

SECTION VII - APPRAISER'S RECOMMENDATION

COMMENTS:

February 21, 1979
NCPS (Pomicter)
Disposal of Army field medical cards

NCD

*AP
2/28/79*

This SF 115 requests authority for the disposal of 37 cubic feet of Army field medical cards for 1962 and 1965-1969, located at the National Personnel Records Center in St. Louis.

Field medical card files are prepared by aid stations, non-fixed dispensaries, and other non-hospital facilities and forwarded to a coding office of the Surgeon General for statistical processing. On completion of the coding, the cards are sent to the appropriate military office for insertion into the official military personnel files per AR 340-18-903-14.

The medical cards in question, however, were not inserted by the Department of the Army into the official military folder as scheduled. However, a survey indicated that the medical treatment data on the cards or a carbon of the medical card was inserted into the military folder prior to the original medical card being forwarded to a coding office.

I randomly selected 50 field medical cards from a sample of ten boxes. The military personnel folders were examined to ascertain whether the medical information contained in the field medical cards was entered into the individual's health record. In 38 of the 50 cards checked, the medical information contained in the field medical card had either been entered into the individual's military personnel health record or a duplicate of the field medical card was in the personnel folder. In the remaining 12 cases, no determination could be made since the military personnel medical records had been forwarded to the Veterans Administration.

For the reasons mentioned above, it is recommended that the attached SF 115 be approved.

Gregory A. Pomicter
GREGORY A. POMICTER
Archivist (Trainee)
Management and Technical Staff

March 19, 1979

Mr. Guy B. Oldaker, Chief
Records Management Division
The Adjutant General Center
Department of the Army
Washington, DC 20314

Dear Guy:

Our staff at the National Personnel Records Center has prepared the enclosed SF 115 for 37 feet of Field Medical Cards, 1965-69. Since the data on these cards appears to have been transferred to the official military personnel folders, we believe these records should be destroyed immediately.

If you concur, please sign and return the enclosed SF 115. For your information, we also have enclosed a memo that describes these records in more detail.

Sincerely,

(signed) THOMAS W. WADLOW

THOMAS W. WADLOW
Director
Records Disposition Division

Enclosures

~~cc: Job Folder NCl-112-79-1~~

OFFICIAL FILE:NC
DAY FILE:NC
NASHORN:kd:3-19-79