

Request for Records Disposition Authority

Records Schedule Number DAA-AU-2013-0007
Schedule Status Approved
Agency or Establishment Department of the Army
Record Group / Scheduling Group Army Undifferentiated
Records Schedule applies to Department-wide
Schedule Subject Automated Biometric Identification System (ABIS)
Internal agency concurrences will be provided Yes

Background Information

The Automated Biometric Identification System (ABIS) matches and stores biometric data collected by global U.S. forces during the course of military operations. Data may also be collected for use in field identification and recovery of persons, or their physical remains, who have been captured, detained, missing, prisoners of war (POW), or personnel recovered from hostile control.

Records in the system pertain to military operations conducted by all Combatant Commands (COCOMs) across the globe. Individuals covered include members of the U.S. Armed Forces; Department of Defense (DoD) civilian and contractor personnel; military reserve, Army and Air National Guard personnel; and other individuals requesting access to U.S. installations and facilities.

ABIS information may be used to issue identity credentials to DoD personnel, administer military detainee operations, and provide reports on detainee operations to the Secretary of Defense.

ABIS interfaces and shares biometric data with the Federal Bureau of Investigation's Integrated Automated Fingerprint Identification System (IAFIS), and also exchanges data with other federal authoritative biometric databases.

Records are primarily in electronic form, although paper records and reports are also generated. At present, the system holds approximately 10 million files constituting 30 terabytes of electronic records, dating from 2004 to present.

Item Count

Number of Total Disposition Items	Number of Permanent Disposition Items	Number of Temporary Disposition Items	Number of Withdrawn Disposition Items
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1	0	1	0
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GAO Approval

Outline of Records Schedule Items for DAA-AU-2013-0007

Sequence Number

1

Automated Biometric Identification System (ABIS)
Disposition Authority Number: DAA-AU-2013-0007-0001

Records Schedule Items

Sequence Number	
1	<p data-bbox="370 427 1053 459">Automated Biometric Identification System (ABIS)</p> <p data-bbox="370 476 1128 508">Disposition Authority Number DAA-AU-2013-0007-0001</p> <p data-bbox="370 529 1506 1008">Biographic information including, but not limited to, name, social security number, date of birth, place of birth, height, weight, eye color, hair color, race, gender; and similar relevant information including images, photos and templates. Contextual information including, but not limited to, location of enrollment, organization, telephone number, office symbol, security clearance, and level of access. User information including, but not limited to, subject interest codes; user identification codes; globally unique identifiers; data files retained by users; assigned passwords; magnetic tape reel identification; abstracts of computer programs, and names and phone numbers of contributors, and similar relevant information. Information concerning U.S. personnel who are missing, captured, or detained by a hostile entity including, but not limited to, biographic data, casualty reports, and debriefing reports. Information from, and electronic images of international, federal, state, tribal, or state issued individual identity documents.</p> <p data-bbox="370 1029 926 1061">Final Disposition Temporary</p> <p data-bbox="370 1083 860 1115">Item Status Active</p> <p data-bbox="370 1136 830 1168">Is this item media neutral? Yes</p> <p data-bbox="370 1189 830 1306">Do any of the records covered by this item currently exist in electronic format(s) other than e-mail and word processing? Yes</p> <p data-bbox="370 1327 830 1412">Do any of the records covered by this item exist as structured electronic data? Yes</p> <p data-bbox="370 1455 674 1487">Disposition Instruction</p> <p data-bbox="370 1508 1480 1583">Cutoff Instruction Cut off files at the end of the calendar year in which the data was submitted or last updated.</p> <p data-bbox="370 1604 830 1636">Transfer to Inactive Storage N/A</p> <p data-bbox="370 1657 1493 1764">Retention Period Destroy 75 year(s) after the cutoff or when no longer needed for military operations or DoD business functions occurs, whichever is later</p> <p data-bbox="370 1796 667 1827">Additional Information</p> <p data-bbox="370 1849 954 1881">GAO Approval Not Required</p>

Agency Certification

I hereby certify that I am authorized to act for this agency in matters pertaining to the disposition of its records and that the records proposed for disposal in this schedule are not now needed for the business of the agency or will not be needed after the retention periods specified.

Signatory Information

Date	Action	By	Title	Organization
05/20/2013	Certify	Shirley KinsonJones	Management Analyst	Army - Records Management and Declassification Agency
06/03/2014	Submit for Concurrence	Tony Williams	Appraiser	National Archives and Records Administration - Records Management Services
06/04/2014	Concur	Margaret Hawkins	Director of Records Management Services	National Records Management Program - Records Management Services
06/04/2014	Concur	Laurence Brewer	Director, National Records Management Program	National Archives and Records Administration - National Records Management Program
06/06/2014	Approve	David Ferriero	Archivist of the United States	Office of the Archivist - Office of the Archivist