

Request for Records Disposition Authority

Records Schedule Number **DAA-AU-2015-0005**
 Schedule Status **Approved**

Agency or Establishment **Department of the Army**
 Record Group / Scheduling Group **Army Undifferentiated**
 Records Schedule applies to **Department-wide**
 Schedule Subject **Army Mobility Asset Tracking System (AMATS)**
 Internal agency concurrences will be provided **No**

Background Information

AR 700-80, Army In-Transit Visibility. This regulation sets policy, responsibilities, and standards for implementation of the Army In-Transit Visibility (ITV) capability. The ITV is a critical component of force visibility and asset visibility (AV), providing commanders the information needed to conduct operations. The Department of Defense (DOD) definition of ITV is the ability to track the identity, status, and location of DOD units, and nonunit cargo (excluding bulk petroleum, oils, and lubricants) and passengers; patients; and personal property from origin to consignee or destination across the range of military operations. The proponent of this regulation is the Deputy Chief of Staff, G-4. In support of AR 700-80, the U.S. Army Sustainment Command, U.S. Army Materiel Command, submits for disposition the Army Mobility Asset Tracking System (AMATS). AMATS is an information assurance compliant system that collects logistic and positioning data on a central server for use by logistics personnel to determine the location of assets at any time in a depot or maintenance area. Source input data originates from file uploads, scanned and keyed data and is approved for disposition under RN25-1kkk. Output includes inventory and accountability reports and are covered under RN25-1jjjj. System documentation includes record layouts, specifications, and code books which are covered under RN 25-1mm. The inclusive dates of AMATS records are from 2011 to present.

Item Count

Number of Total Disposition Items	Number of Permanent Disposition Items	Number of Temporary Disposition Items	Number of Withdrawn Disposition Items
1	0	1	0

GAO Approval

Outline of Records Schedule Items for DAA-AU-2015-0005

Sequence Number	
1	Army Mobility Asset Tracking System (AMATS) Master File, RN700-80a/ACRS 700 A/6+ Disposition Authority Number: DAA-AU-2015-0005-0001

Records Schedule Items

Sequence Number

1

Army Mobility Asset Tracking System (AMATS) Master File, RN700-80a/ACRS 700A/6+

Disposition Authority Number **DAA-AU-2015-0005-0001**

Records in the AMATS system are equipment item names, serial numbers, national stock number (NSN), Equipment List Identifier (ELID), transportation control number (TCN) and location information.

Final Disposition **Temporary**

Item Status **Active**

Is this item media neutral? **Yes**

Do any of the records covered by this item currently exist in electronic format(s) other than e-mail and word processing? **No**

Manual Citation	Manual Title
AR 25-400-2	Army Records Information Management System

Disposition Instruction

Cutoff Instruction **KEN. Event is when the property is turned in or destroyed. Keep until event occurs and then until no longer needed for conducting business, but not longer than 6 years after the event, then delete.**

Retention Period **Destroy immediately after 6 years.**

Additional Information

GAO Approval **Not Required**

Agency Certification

I hereby certify that I am authorized to act for this agency in matters pertaining to the disposition of its records and that the records proposed for disposal in this schedule are not now needed for the business of the agency or will not be needed after the retention periods specified.

Signatory Information

Date	Action	By	Title	Organization
10/30/2014	Return to Submitter	Shirley KinsonJones	Management Analyst	Army - Records Management and Declassification Agency
11/03/2014	Certify	Shirley KinsonJones	Management Analyst	Army - Records Management and Declassification Agency
04/23/2015	Submit for Concurrence	Tony Williams	Appraiser	National Archives and Records Administration - Records Management Services
04/27/2015	Concur	Margaret Hawkins	Director of Records Management Services	National Records Management Program - ACNR Records Management Services
04/27/2015	Concur	Laurence Brewer	Director, National Records Management Program	National Archives and Records Administration - National Records Management Program
04/30/2015	Approve	David Ferriero	Archivist of the United States	Office of the Archivist - Office of the Archivist