

<b>Request for Records Disposition Authority</b> (See Instructions on reverse)		<b>Leave Blank (NARA Use Only)</b>	
To <b>National Archives and Records Administration (NIR)</b> <b>Washington, DC 20408</b>		Job Number <b>NI-AU-09-1</b>	
1 From (Agency or establishment) <b>US ARMY</b>		Date Received <b>12/24/08</b>	
2 Major Subdivision <b>Office of the Admin Asst to the Sec of the Army</b>		<b>Notification to Agency</b> In accordance with the provisions of 44 U S C 3303a, the disposition request, including amendments, is approved except for items that may be marked "disposition not approved" or "withdrawn" in column 10	
3 Minor Subdivision <b>Records Management Program Division</b>			
4 Name of Person with whom to confer <b>Lois Holden</b>	5 Telephone (include area code) <b>703-428-6393</b>	Date	Archivist of the United States <b>WITHDRAWN</b>

**6 Agency Certification**

I hereby certify that I am authorized to act for this agency in matters pertaining to the disposition of its records and that the records proposed for disposal on the attached   4   page(s) are not now needed for the business of this agency or will not be needed after the retention periods specified, and that written concurrence from the General Accounting Office, under the provisions of Title 8 of the GAO Manual for Guidance of Federal Agencies

is not required       is attached       has been requested

Signature of Agency Representative <i>DA Baldu</i>	Title <b>CHIEF, RECORDS MANAGEMENT DIVISION</b>	Date (mm/dd/yyyy) <b>12/15/1</b>
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7 Item Number	8 Description of Item and Proposed Disposition	9 GRS or Superseded Job Citation	10 Action taken (NARA Use Only)
1	<p style="text-align: center;"><b>Morale, Welfare, and Recreation</b></p> <p><b>BACKGROUND:</b> The prescribing directive for this file is AR 215-8/AFI 34-211(I), Army and Air Force Exchange Service Operations, which supersedes AR 60-10/AFJMAN. This regulation covers the operating policies of the Army and Air Force Exchange Service (AAFES).</p> <p>The Proposed disposition instructions applies to records in all media and formats.</p> <p><b>RN:</b> 215-8a  <b>TITLE:</b> General exchange service policies  <b>Authority:</b> TBA  <b>PA:</b> NA  <b>Description:</b> Information accumulated at the HQDA level exercising command oversight of exchange system policies. Included is information on liaison with the Army Air Force Exchange Service (AAFES), enforcement of Army resale policies, advice to AAFES, provision of utilities to exchange activities, policy on issuance of identification information authorizing use of facilities, and similar information.  <b>Disposition:</b> KEN. Event is 2 years after completed action or when NLN for non-action documents, whichever applies, but NTE 6 years; then destroy.</p>		

7 ITEM NO	8 DESCRIPTION OF ITEM AND PROPOSED DISPOSITION	9 GRS OR SUPERSEDED JOB CITATION	10 ACTION TAKEN (NARA USE ONLY)
2	<p><b>RN: 215-8b</b>  <b>TITLE: Exchange service operating services</b>  <b>Authority: TBA</b>  <b>PA: NA</b>  <b>Description: Information accumulated at the installation level in overseeing actual exchange operations (as opposed to the policy oversight of file number 215-8a, General exchange service policies). Included is information relating to activities and patronage, sales operations and procurement, theater operations, taxes, fiscal management, administration policies, and similar information.</b>  <b>Disposition: KEN. Event is 2 years after cutoff on action documents or when no longer needed for current operations for non-action documents; whichever applies. Keep in CFA until event occurs and then until no longer needed for conducting business, but not longer than 6 years after the event, then destroy.</b></p>		